Basic Financial Statements, Required Supplementary Information, Supplementary Information and Single Audit Reports Year Ended June 30, 2013



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Basic Financial Statements, Required Supplementary Information, Supplementary Information and Single Audit Reports Year Ended June 30, 2013 

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### **Independent Auditor's Report**

Honorable Mayor and City Council City of Akutan

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Akutan, Alaska, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Akutan, Alaska, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Emphasis of Matter**

### New Accounting Pronouncements

As discussed in Note 1 to the financial statements, in 2013, City of Akutan adopted the provisions of Governmental Accounting Standards Board (GASB) Statement number 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position and the provisions of GASB Statement number 65, Items Previously Reported as Assets and Liabilities. These provisions have been retrospectively applied to all periods presented in these financial statements. Our opinion is not modified with respect to this matter.

### Other Matters

### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information on pages 32-33 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America required to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Supplementary Information

Our audit for the year ended June 30, 2013 was conducted for the purpose of forming opinions on the financial statements that collectively comprise City of Akutan's basic financial statements. The accompanying Schedule of State Financial Assistance, and the combining and individual fund financial statements and schedules listed in the table of contents for the year ended June 30, 2013 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of State Financial Assistance is required by the State of Alaska Audit Guide and Compliance Supplement for State Single Audits.

The accompanying supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements for the year ended June 30, 2013 and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole for the year ended June 30, 2013.

City of Akutan's basic financial statements for the year ended June 30, 2012 (not presented herein), were audited by other auditors whose report thereon dated March 25, 2013, expressed unmodified opinions on the respective financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information. The report of the other auditors dated March 25, 2013, stated that the individual fund financial statements and schedules for the year ended June 30, 2012 were subjected to the auditing procedures applied in the audit of the 2012 basic financial statements and certain additional auditing procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare those basic financial statements or to those basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and, in their opinion, were fairly stated in all material respects in relation to the basic financial statements as a whole for the year ended June 30, 2012.

### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated March 27, 2014, on our consideration of City of Akutan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering City of Akutan's internal control over financial reporting and compliance.

Anchorage, Alaska March 27, 2014 This page intentionally left blank.

# **Basic Financial Statements**

### City of Akutan, Alaska Statement of Net Position

June 30, 2013	Governmental Activities	Business-type Activities	Total	
	Activities	Activities	Total	
Assets				
Cash and investments	\$ 4,846,471	\$ - \$	4,846,471	
Receivables, net of allowance				
for doubtful accounts:				
Akutan Traditional Council	82,564	-	82,564	
Fish taxes	341,836	-	341,836	
Accounts	49,215	13,177	62,392	
Grants	157,264	-	157,264	
Airport	48,441	-	48,441	
Other	30,766	-	30,766	
Prepaid items	549		. 549	
Fuel inventory	84,931	14,203	99,134	
Investment in Southwest Governments, LLC	559,809	-	559,809	
Internal balances	828,942	(828,942)	-	
Capital assets not being depreciated - land and		, , ,		
construction in progress	2,918,100	112,983	3,031,083	
Other capital assets, net of accumulated depreciation	8,714,681	2,140,100	10,854,781	
Total Assets	\$ 18,663,569	\$ 1,451,521 \$	20,115,090	
Liabilities and Net Position				
Liabilities:				
	\$ 260,894	\$ 9,188 \$	270,082	
Accounts payable	3 200,874 8,951	Ş 7,100 Ş	8,951	
Accrued payroll and benefits	-	-	•	
Prepaid rent	5,500	-	5,500	
Noncurrent liabilities:				
Due within one year -	75 205	4 (72	7/ 057	
accrued leave	75,285	1,672	76,957	
Due in more than one year -	245 454		245 454	
notes payable	345,454	40.000	345,454	
Total liabilities	696,084	10,860	706,944	
Net position:				
Net investment in capital assets	11,632,781	2,253,083	13,885,864	
Unrestricted (deficit)	6,334,704	(812,422)	5,522,282	
Total net position	17,967,485	1,440,661	19,408,146	
Total Liabilities and Net Position	\$ 18,663,569	\$ 1,451,521 \$	20,115,090	

### Statement of Activities Year Ended June 30, 2013

		P	rogra	am Reven	nues		Net (Expenses) Revenues and Changes in Net Position	
Activities	Expenses	Fees, Fines & Charges for Services	Gı C	erating rants & Contri- utions	Capital Grants & Contri- butions	Govern- mental Activities	Business- type Activities	Total
Governmental:								
General government Public safety	\$ 1,281,382 92,232	\$ 15,911	\$	63,066 6,062	\$ - -	\$ (1,202,405) (86,170) (220,289)	-	\$ (1,202,405) (86,170) (220,289)
Community services Public works	597,421 960,190	377,132 -		60,080	1,550,970	650,860	-	650,860 (26,027)
Garbage and recycling Apartment building Airport	28,292 52,138 1,254,961	11,294 52,885		2,265 - 11,179		(26,027) (40,844) (1,190,897)	-	(40,844) (1,190,897)
Harbor Warehouse	194,893 2,064	1,797			-	(194,893) (267)		(194,893) (267)
Dock and skiff moorage Water and sewer	230,271 93,448	3,785 1,241		-	-	(226,486) (92,207)	-	(226,486) (92,207)
Cable	23,483	18,539			-	(4,944)	-	(4,944)
Total governmental	4,810,775	482,584		142,652	1,550,970	(2,634,569)		(2,634,569)
Business-type - electric	518,267	137,655		-	164,166	· .	(216,446)	(216,446)
Total	\$ 5,329,042	\$ 620,239	\$	142,652	\$ 1,715,136	(2,634,569)	(216,446)	(2,851,015)
	General rever Fish taxes Grants and	nues: entitlements	not			1,663,209	-	1,663,209
		to a specific		ose		1,698,379	-	1,698,379
	Investment	income				50,168	-	50,168
	Other Transfers					145,188 (208,436)	208,436	145,188
	Total general	revenues and	d tra	nsfers		3,348,508	208,436	3,556,944
	Change in net	position				713,939	(8,010)	705,929
	Net Position	at beginning	of ye	ar		17,253,546	1,448,671	18,702,217
	Net Position	at end of yea	r			\$ 17,967,485	\$ 1,440,661	\$19,408,146

# Governmental Funds Balance Sheet

		Major Funds						
		Special	_		Capita	al Project		Total Govern-
	<b>6</b> 1	D 4		othermal	<b>T</b>		Nonmajor	mental
June 30, 2013	General	Permanent	Dev	elopment	IOW	n Creek	Funds	Funds
Assets								
Cash and investments	\$ 76,882	\$ 3,749,090	\$	-	\$	-	\$ 1,020,499	\$ 4,846,471
Receivables:								
Fish taxes	341,836	-		-		•	-	341,836
Accounts	-	-					55,715	55,715
Grants	58,422	-		19,929		66,320	12,593	157,264
Airport	48,441	-		-		-	-	48,441
Other	30,766	-		-		-	-	30,766
Allowance for doubtful accounts	-	-		-		-	(6,500)	(6,500)
Prepaid items	549	-		-		-		549
Fuel inventory	-	-		-		-	84,931	84,931
Long-term receivable -								
Akutan Traditional Council	82,564	-		-		-	-	82,564
Investment in Southwest	•							
Governments, LLC	559,809	-				-	-	559,809
Due from other funds	36,647	_					-	36,647
Advances to other funds	828,942	321,289		-				1,150,231
Total Assets	\$ 2,064,858	\$ 4,070,379	\$	19,929	\$	66,320	\$ 1,167,238	\$ 7,388,724
Liabilities, Deferred Inflows and Fu			<u></u>		·	·		. , ,
Liabilities:								
	\$ 169,587	<b>c</b>	ċ	6,835	\$	40,553	\$ 43,919	\$ 260,894
Accounts payable		\$ -	\$	6,633	÷.	40,555	1,640	8,951
Accrued payroll and benefits	7,311	-		•		•	1,040	
Unearned revenue - prepaid rent	5,500	-		•		0.540	27.070	5,500
Due to other funds	-	-		-		9,568	27,079	36,647
Advance from other funds	400, 200	-		321,289	· · · · · · · · · · · · · · · · · · ·	FO 424		321,289
Total liabilities	182,398	•		328,124		50,121	72,638	633,281
Deferred inflows of resources -								
Southwest Governments, LLC	87,266			•		<u> </u>	-	87,266
Total liabilities and deferred inflows								
of resources	269,664			328,124		50,121	72,638	720,547
Fund balances:								
Nonspendable	1,384,598	321,289		-		-	84,931	1,790,818
Assigned	-	3,749,090		-		16,199	1,009,669	4,774,958
Unassigned (deficit)	410,596	-		(308,195)		-	-	102,401
Total fund balances	1,795,194	4,070,379		(308,195)		16,199	1,094,600	6,668,177
Total Liabilities Deferred inflows	-£							
Total Liabilities, Deferred inflows	JI .							

# Reconciliation of Governmental Funds Balance Sheet to Statement of Net Position

June 30, 2013

Total fund balances for governmental funds		\$ 6,668,177
Total net position reported for governmental activities in the Statement of Net Position is different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. These assets, net of accumulated depreciation consist of:  Land and land improvements  Construction in progress  Buildings and improvements  Equipment  Service lines  Infrastructure	\$ 793,886 2,124,214 4,774,316 914,869 625,000 6,471,378	
Accumulated depreciation Total capital assets	(4,070,882)	11,632,781
The City has an investment in Southwest Governments, LLC.  This is the unrealized gain on the long-term asset which is deferred in the funds.		87,266
Long-term liabilities are not due and payable in the current period and therefore are not reported as fund liabilities.  Note payable  Accrued leave		(345,454) (75,285)
Total Net Position of Governmental Activities		\$17,967,485

# Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances (Deficits)

		Maj	or Fui	nds				Total
		Special			Cap	oital Project		Govern-
			Geo	thermal			Nonmajor	mental
Year Ended June 30, 2013	General	Permanent	Deve	elopment	Ţ	own Creek	Funds	Funds
Revenues:								
Intergovernmental:								
State of Alaska	\$ 1,657,125	\$ -	\$	511,125	\$	997,677	\$ 42,168	\$ 3,208,095
Federal	58,422		·	-	•	-	-	58,422
Local fish taxes	1,663,209	-		-		-		1,663,209
Charges for services	-			-		-	381,660	381,660
Investment income	80,941	12,404		-		207	-	93,552
Other revenues	371,596	-		64			144	371,804
Total revenues	3,831,293	12,404		511,189		997,884	423,972	5,776,742
Expenditures:								
Current:								
General government	1,177,711			_		٠	_	1,177,711
Public safety	74,414	_		_		_	_	74,414
Community services	59,954	-		_		-	456,515	516,469
Public works	336,249	-		589,544			58,927	984,720
Water and sewer	64,555	-		-		_	-	64,555
Garbage and recycling	42,620	-		_		_		42,620
Apartment building	28,292			_		-		28,292
Airport	1,193,564	_		-		-	-	1,193,564
Harbor	194,893	-				-	-	194,893
Permanent		7,458		_		_		7,458
Dock and skiff moorage	-	- ,				_	150,447	150,447
Cable	-	-		-		٠	20,872	20,872
Capital outlay	1,390,614	-				1,107,613	757,784	3,256,011
Total expenditures	4,562,866	7,458		589,544		1,107,613	1,444,545	7,712,026
Excess of revenues over								
	(724 E72)	4.044		(70.355)		(400, 730)	(4 020 F73)	(4.035.304)
(under) expenditures	(731,573)	4,946		(78,355)		(109,729)	(1,020,573)	(1,935,284)
Other financing sources (uses):								
Transfers in	1,400,000	-		34,325		-	951,360	2,385,685
Transfers out	(524,110)	(1,560,011)	)	-		· -	(510,000)	(2,594,121)
Net other financing								
sources (uses)	875,890	(1,560,011)	)	34,325		_	441,360	(208,436)
Net change in fund balances	144,317	(1,555,065)	)	(44,030)		(109,729)	(579,213)	(2,143,720)
Beginning fund balances (deficits)	1,650,877	5,625,444	(	(264, 165)		125,928	1,673,813	8,811,897
Ending fund balances (deficits)	\$ 1,795,194	\$ 4,070,379	\$ (	(308,195)	\$	16,199	\$ 1,094,600	\$ 6,668,177

# Reconciliation of the Change in Fund Balances of Governmental Funds to Statement of Activities

Year Ended June 30, 2013

Net change in fund balances - total governmental funds	\$ (2,143,720)
The change in net position reported for governmental activities in the Statement of Activities is different because:	
Governmental funds report capital outlays as expenditures. However on the Statement of Activities, depreciation expense is recognized to allocate the cost of these items over the estimated useful lives. This is the amount by which capital outlays (\$3,350,525) exceeded depreciation (\$385,784).	2,964,741
Some revenues may not be collected for several months after the City's year-end. This is the decrease in deferred inflows of resources related to the City's investment in Southwest Governments, LLC.	(43,592)
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. This is the change in	
accrued leave.	(63,490)
Change in Net Position of Governmental Activities	\$ 713,939

### Electric Enterprise Fund Statement of Net Position

June 30, 2013	
Assets	
Current assets:	
Accounts receivable	\$ 13,177
Fuel inventory	14,203
Total current assets	 27,380
Property, plant and equipment:	
Buildings and improvements	249,868
Distribution system	1,667,656
Hydro plant	739,683
Generators and other equipment	543,742
Construction in progress	112,983
Total property, plant and equipment	3,313,932
Less accumulated depreciation	(1,060,849)
Net property, plant and equipment	 2,253,083
Total Assets	\$ 2,280,463
Liabilities and Net Position	
Current liabilities:	
Accounts payable	\$ 9,188
Accrued leave	1,672
Total current liabilities	 10,860
Noncurrent liabilities - advance from other funds	828,942
Total liabilities	 839,802
Net position:	
Net investment in capital assets	2,253,083
Deficit	(812,422)
Total net position	1,440,661
Total Liabilities and Net Position	\$ 2,280,463

# Electric Enterprise Fund Statement of Revenues, Expenses and Changes in Net Position

Year Ended June 30, 2013		
Operating revenues:		
Charges for services	\$	130,382
City electric usage	·	7,273
Total operating revenues		137,655
Operating expenses:		
Salaries and benefits		146,117
Outside services		23,344
Parts and supplies		20,802
Filters		1,092
Insurance		8,580
Electric		126
Telephone		186
Fuel		192,042
Equipment		7,763
Repair and maintenance		12,851
Depreciation		103,964
Miscellaneous		1,400
Total operating expenses		518,267
Loss before contributions and transfers		(380,612)
Capital contributions		164,166
Transfers in		208,436
Change in net position		(8,010)
Beginning net position		1,448,671
Ending net position	\$	1,440,661

# **Electric Enterprise Fund Statement of Cash Flows**

Year Ended June 30, 2013	
Cash Flows from Operating Activities	
Receipts from customers and users	\$ 186,789
Payments to suppliers	(308,137)
Payments to employees	 (148,958)
Net cash flows from operating activities	(270,306)
Cash Flows from Noncapital Financing Activities	
Transfers in	208,436
Increase in advance from other funds	263,770
Net cash flows from noncapital financing activities	472,206
Cash Flows from Capital and Related Financing Activities	
Purchase of capital assets	(366,066)
Capital contributions	164,166
Net cash flows from capital and related financing activites	(201,900)
Net increase in cash and investments	-
Beginning cash and investments	-
Ending cash and investments	\$ _
Reconciliation of loss from operations to net cash	
flows from operating activities:	
Loss from operations	\$ (380,612)
Adjustments to reconcile loss from operations	` , ,
to net cash flows from operating activities:	
Depreciation	103,964
(Increase) decrease in assets:	
Accounts receivable	49,134
Fuel Inventory	1,610
Increase (decrease) in liabilities:	
Accounts payable	(41,561)
Accrued leave	(2,841)
Net Cash Flows from Operating Activities	\$ (270,306)

# Notes to Basic Financial Statements June 30, 2013

### 1. Summary of Significant Accounting Policies

### Reporting Entity

The City of Akutan (City) was incorporated in 1979 as a second class city under the laws of the State of Alaska. The City operates under a council-mayor form of government and performs municipal duties allowed by Alaska statutes and as directed by its residents.

The financial statements included in this report are for the City of Akutan only. There are no other component units for which the City of Akutan is financially accountable, nor do any special financial relationships exist between the City and any other entity.

The accounting policies of the City conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

#### Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the City. In general, the effect of interfund activity has been removed from these statements to minimize the double-counting of internal activities. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely primarily on fees and charges to external parties.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) fees, fines and charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Major individual governmental and proprietary funds are reported as separate columns in the fund financial statements.

### Measurement Focus, Basis of Accounting and Basis of Presentation

The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days after year end.

# Notes to Basic Financial Statements June 30, 2013

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only to the extent they have matured.

Fish taxes, charges for services, rentals, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when received by the government.

The City reports the following major funds:

### Major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Permanent Special Revenue Fund* manages funds for operations in the event there is a fisheries decline or other community disaster.

The Geothermal Development Special Revenue Fund accounts for activities related to the geothermal project.

The Town Creek Capital Project Fund accounts for activities related to the Town Creek hydroelectric project.

#### Major proprietary fund -

The Electric Enterprise Fund is used to account for the operations of the electric utility.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are allocated administration fees and charges between the enterprise fund and the various other funds and departments. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues. In addition, general revenues include all taxes, investment income, and State entitlement revenues.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for the enterprise fund include the costs of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses

# Notes to Basic Financial Statements June 30, 2013

### Cash and Cash Equivalents

For purposes of the statement of cash flows, the enterprise fund considers all equity in central treasury to be cash and cash equivalents. The central treasury, which holds cash and investments, is used essentially as a cash management pool by each fund.

#### Inventories

Inventories are valued at cost (first-in, first-out). Inventory consists of fuel held for resale and/or consumption by City departments. The cost is recorded as an expenditure or expense at the time individual inventory items are consumed.

#### Accrued Leave

The City allows employees to accumulate earned but unused vacation benefits. All vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental fund financial statements only if they have matured (e.g. the employee has terminated employment).

### Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the useful life of the asset are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant, and equipment of the City is depreciated using the straight line method over the following estimated useful lives:

	Years
Buildings and improvements	20 - 40
Infrastructure (dock, floats, etc.)	50
System infrastructure	20 - 50
Machinery and equipment	5 - 20

#### Unearned Grant Revenue

Amounts received from grantor agencies, which are restricted as to use and have not been expended for the intended use are shown as unearned revenue. At June 30, 2013 there were no advanced grant funds.

### Notes to Basic Financial Statements June 30, 2013

#### Fund Balances

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form—prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of the fund balance comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

Restricted fund balance - This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed fund balance. These amounts can only be used for specific purposes pursuant to constraints imposed by formal ordinances of the City Council—the government's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the City removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned fund balance - This classification reflects the amounts constrained by the City's "intent" to be used for specific purposes, but are neither restricted nor committed. The City Council and the City Administrator have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned fund balance - This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, it is the City's policy to use externally restricted resources first, then unrestricted resources—committed, assigned, and unassigned—in order as needed.

#### **Encumbrances**

Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditures are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund and Special Revenue Funds. Any encumbrances outstanding at year end are reported as appropriate constraints of fund balances if they meet the definitions and criteria as outlined above.

### **Pension Plans**

All full time employees of the City participate in the Public Employees' Retirement System (PERS) administered by the State of Alaska.

# Notes to Basic Financial Statements June 30, 2013

### Grants and Other Intergovernmental Revenues

In applying the measurable and available concepts to grants and intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts are considered "earned"; therefore, revenues are recognized based on expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the measurable and available criteria are met.

### Interfund Transfers

During the course of normal operations, the City has numerous transactions between funds, including expenditures and transfers of resources to provide services and construct assets. The accompanying financial statements generally reflect such transactions as transfers. Operating subsidies are also recorded as transfers.

### **Budgetary Accounting**

An operating budget is adopted each fiscal year for the General Fund and most Special Revenue Funds on the same modified accrual basis used to reflect actual revenues and expenditures. Appropriations for these funds lapse at year end to the extent that they have not been expended or encumbered. The Capital Project Funds adopt project-length budgets. Supplemental appropriations that amend the total expenditures of any department or fund require Council approval. The budgeted financial statements presented in this report reflect the final budget authorization, including amendments made during the year.

The City follows these procedures in establishing the budgetary data reflected in the basic financial statements:

- a. The Administrator must submit to the City Council by May 1 a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
- b. Public hearings are conducted by the City Council to provide an opportunity for public comment
- c. By June 15, by City Council action, the budget is legally enacted through passage of an ordinance. If the City Council fails to pass an ordinance, the budget submitted by the Administrator becomes the adopted budget.

In order to demonstrate budgetary compliance, accounting principles in the United States require that management provide certain budgetary comparison schedules for the General Fund and each major special revenue fund with an annually adopted budget. For fiscal year 2013, the City adopted a project length budget for the Geothermal Development Special Revenue Fund. Therefore the budgetary schedule has not been presented with the required supplementary information.

### Notes to Basic Financial Statements June 30, 2013

### Change in Accounting Principle

The City adopted newly issued Governmental Accounting Standards Board (GASB) pronouncements 63 and 65, resulting in a change in presentation of the government-wide and fund level financial statements. The new pronouncements require reporting two new categories of accounts. Certain items previously reported as assets are now categorized as deferred outflows. A deferred outflow represents the consumption of the government's net position or fund balance that is applicable to a future reporting period. Other items previously categorized as liabilities are now categorized as deferred inflows. A deferred inflow represents the acquisition of net position or fund balance that is applicable to a future reporting period. For example revenues that have been earned but are not yet available in the governmental funds are now reported as deferred inflows. In the government-wide financial statements the residual net of all of the accounts is now called net position. The adoption of these statements has no effect on previously reported net position.

#### 2. Cash and Investments

The City's cash and investment are comprised of the following at June 30, 2013.

Demand and money market accounts Investments	\$ 2,250,592 2,595,879
	\$ 4,846,471

Except for the Permanent Fund, all cash is maintained in a central treasury and is available for use by all funds. Each fund's portion of the central treasury is displayed on the balance sheet as "cash and investments" or in the case of "negative" cash, is included in "due to other funds" or "advances from other funds." The City's cash is held in the form of demand accounts including checking, savings, and money market accounts held by commercial banks and money market funds in investment accounts as follows:

Demand accounts Money market funds	\$ 2,203,123 47,469_
,	\$ 2,250,592

### Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. To limit credit risk, City policy requires that all deposits be insured or covered by collateralization agreements although one of the City's current banking arrangements does not include collateralization and was uninsured in the amount of \$1,803,048 at June 30, 2013.

### Notes to Basic Financial Statements June 30, 2013

### Investment Policy

The City's investment policy authorizes investments in:

- Treasury bonds, bills, notes or other general obligation evidences of indebtedness of the United States or an agency or instrumentality of the United States, or of the State of Alaska, or of other states of the United States, or of this City, of other cities of the State, and of boroughs of this State;
- 2. Fully insured or fully collateralized certificates of deposit, savings deposits, and other interest-bearing deposit accounts in member banks insured by the Federal Deposit Insurance Corporation (FDIC) or the Federal Savings and Loan Insurance Corporation (FSLIC);
- 3. Repurchase agreements where the general checking balance at the end of each business day is used to buy a security from the bank and held over night;
- 4. Investments through the Alaska Municipal League Investment Pool (AMLIP); and
- 5. Domestic, international, and real estate equities.

### Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

Investment maturities at June 30, 2013 are as follows:

Invest	me	nt	Mat	uriti	es

					(in i	ears)		
Investment Type	Fair Value		Less Than 1		1 - 5		More than 5	
U.S. Government agencies	\$ 434	,086	\$		\$	-	\$	434,086
State and municipal bonds	119	,204		-		-		119,204
Foreign bonds	334	,111	17	7,237	1	156,874		-
Corporate bonds	1,160	,693	10	0,547	8	388,455		171,691
Pooled investments	547	,785	54	7,785		-		-
Total Investments	\$ 2,595	,879	\$ 82	5,569	\$ 1,0	)45,329	\$	724,981

#### Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The City's investments in corporate bonds of \$1,160,693 were rated as follows by Standard and Poor's: \$76,297 is rated BBB+, \$301,195 is rated A-, \$481,930 is rated A, \$115,083 is rated A+, \$127,266 is rated AA-, and \$58,922 is rated AAA. The City's investments in U.S. government agencies and government bonds of \$553,290 were rated as follows by Standard and Poor's: \$119,204 is rated AA, and \$391,356 is rated AAA and \$42,730 is not rated. The City's investments in foreign bonds of \$334,111 were rated as follows by Standard and Poor's: \$100,990 is rated BBB, \$76,247 is rated A, \$79,136 is rated AA- and \$77,738 is rated AAA.

### Notes to Basic Financial Statements June 30, 2013

Pooled investments are invested with the Alaska Municipal League Investment Pool, Inc. (AMLIP). The AMLIP is an external investment pool which is rated AAAm for credit risk purposes. Alaska Statute 37.23 establishes regulatory oversight of the pool. The law sets forth numerous requirements regarding authorized investments and reporting. The share value of investments in the AMLIP is approximately equal to fair value.

### 3. Investment in Southwest Governments, LLC

The City has purchased a 40 percent ownership in Southwest Governments, LLC, an investment company formed to buy an office building in Anchorage, Alaska. The office building was purchased in May 2002 and is currently rented to outside parties, including the group that owns Southwest Governments, LLC. The City's investment in Southwest Governments, LLC, is recorded on the equity method. The City's balance in this investment at June 30, 2013, is \$559,809.

### 4. Capital Assets

Capital asset activity for the year ended June 30, 2013 was as follows:

		Balance				Balance
Governmental Activities	Jul	y 1, 2012	Additions	5	Deletions	June 30, 2013
Conital assets and being demonstrate						
Capital assets not being depreciat		702.004				<b>A 700.00</b>
Land and improvements	\$	793,886	\$ -	\$	-	\$ 793,886
Construction in progress		258,817	1,865,397		-	2,124,214
Total capital assets not being						
depreciated	1	,052,703	1,865,397			2,918,100
Capital assets being depreciated:						
Buildings and improvements	3	3,724,316	1,050,000	)	-	4,774,316
Equipment		479,741	435,128		-	914,869
Water and sewer lines		625,000	•		_	625,000
Infrastructure	6	,471,378			-	6,471,378
Total capital assets being		,,				0, 1, 1,0,0
depreciated	11	,300,435	1,485,128	}	-	12,785,563
Less accumulated depreciation for	r•					
Buildings and improvements		,120,483	145,170	١	_	1,265,653
Equipment	'	242,813	63,206		_	306,019
Water and sewer lines		347,500	12,500		_	360,000
Infrastructure	1	,974,302	164,908		_	2,139,210
Total accumulated depreciation		,685,098	385,784			4,070,882
Total accumulated depreciation	3	,003,070	363,764			4,070,002
Total capital assets being						
depreciated, net	7	,615,337	1,099,344			8,714,681
Covernmental Activity Capital						
Governmental Activity Capital Assets, Net	\$ 8	,668,040	\$ 2,964,741	\$	-	\$ 11,632,781

# Notes to Basic Financial Statements *June 30, 2013*

	Balance			Balance
Business-type Activities	July 1, 2012	Additions	Deletions	June 30, 2013
	· · · · · · · · · · · · · · · · · · ·			
Capital assets not being depreciate				
Construction in progress	\$ 182,361	\$ 366,066	\$ 435,444	\$ 112,983
Canital assets being depresented:				
Capital assets being depreciated: Buildings and improvements	249,868	_	_	249,868
Equipment	417,222	126,520	-	543,742
Service lines	1,358,732	308,924	-	1,667,656
Infrastructure	739,683	-	-	739,683
Total capital assets being	· · · · · · · · · · · · · · · · · · ·			· /
depreciated	2,765,505	435,444	-	3,200,949
Less accumulated depreciation for:	•			
Buildings and improvements	101,581	12,492	-	114,073
Equipment	168,596	29,245	-	197,841
Service lines	405,624	47,433	-	453,057
Infrastructure	281,084	14,794	-	295,878
Total accumulated depreciation	956,885	103,964	-	1,060,849
Total capital assets being				
depreciated, net	1,808,620	331,480		2,140,100
depreciated, net	1,800,020	331,460	<del>-</del>	2,140,100
Business-Type Activity Capital				
Assets, Net	\$ 1,990,981	\$ 697,546	\$ 435,444	\$ 2,253,083
Danuariation assessment the second				
Depreciation expense was charge	a to the function	is as follows:		
Governmental Activities		,		
_				
General government				\$ 38,717
Public safety				13,927
Community services				80,952
Public works				50,417
Water and sewer				9,518
Apartment building				2,064
Warehouse				79,824
Dock and skiff moorage				24,971
Airport				82,783
Cable				2,611
Total Governmental Activities				\$ 385,784
Business-type Activities				
Electric utility				\$ 103,964
Licea ie deniey			·	7 103,704

### Notes to Basic Financial Statements June 30, 2013

### 5. Interfund Receivables, Payables and Transfers

A schedule of interfund balances and transfers as of and for the year ended June 30, 2013, follows:

Due To / From Other Funds:		
Due to General Fund from:		
Town Creek Capital Project Fund to cover advances for capital costs	\$	9,568
Nonmajor funds to cover short term advances for operating costs		27,079
Total Due From Other Funds	\$	36,647
Advances To / From Other Funds:		
Advance from General Fund to:		
Electric Enterprise Fund to cover operating and capital costs	\$	828,942
Advance from Permanent Special Revenue Fund to:		
Geothermal Development Special Revenue Fund to cover advances for project costs		321,289
To project code	-	-
Total Advances from other funds	\$	1,150,231
Transfers		
The state of the s		
From General Fund to:		
Electric Enterprise Fund to cover operating costs	\$	208,436
Geothermal Development Special Revenue Fund to cover operating costs  Nonmajor funds to cover operating costs, unallowable grant costs and capital		34,325
costs		281,349
Total transfers from General Fund	•	524,110
Transfers between non-major funds for capital costs		510,000
From Permanent Special Revenue Fund to:		
General Fund to purchase airport camp and equipment		1,400,000
Daycare Capital Project Fund for capital costs		160,011
Total transfers from Permanent Special Revenue Fund		1,560,011
Total Transfers to Other Funds	\$	2,594,121

The remainder of this page left blank intentionally.

### Notes to Basic Financial Statements June 30, 2013

### 6. Long-Term Debt

In January 2011, the City signed a loan agreement with Alaska Energy Authority to help with funding the geothermal project. The maximum amount of the loan is \$500,000. Because the loan is drawn down as funds are needed, repayment terms have not yet been established.

The following is a summary of long-term debt transactions of the City for the year ended June 30, 2013:

	Balance July 1, 2012	Additions	Retired	Balance June 30, 2013	Due Within One Year
Governmental Activities: \$500,000 (maximum) note payable, payment terms are not yet established, interest at 4.89%	\$ 345,454	\$ -	\$ -	\$ 345,454	\$ -
Accrued leave (net of payouts)	11,795	75,285	11,795	75,285	75,285
Total Governmental Activities	\$ 357,249	\$ 75,285	\$ 11,795	\$ 420,739	\$ 75,285
Business-type Activities					
Accrued leave (net of payouts)	\$ 4,513	\$ 1,672	\$ 4,513	\$ 1,672	\$ 1,672

### 7. Fund Balances

Fund balances, reported in the City's individual major funds and nonmajor funds in the aggregate on the governmental funds balance sheet are subject to the following constraints:

				eothermal				
			Permanent Dev	elopment/	Town Creek	(		
			Special	Special	Capital	l	Non-major	
		General	Revenue	Revenue	Project	t	Funds	Totals
Nonspendable:								
Inventory	\$	-	\$ - \$	-	\$ -	- \$	84,931 \$	84,931
Prepaid items		549	-	-		-	-	549
Long-term receivable		82,564	-	-		-	-	82,564
Investment in Southwest								
Governments, LLC		472,543	_	_			_	472,543
Advances to other		772,575						772,373
funds		828,942	321,289	-	-		-	1,150,231
Total nonspendable	1	,384,598	321,289	-			84,931	1,790,818

# Notes to Basic Financial Statements June 30, 2013

		General	G Permanent De Special Revenue	eothermal velopment Special Revenue	Town Creek Capital Project	Non-major Funds	Totals
		General	Revenue	Revenue	Project	ruius	Totals
Assigned: Permanent Fund	\$	. (	3,749,090 \$	- 5		\$ -	\$ 3,749,090
Other capital projects	*		-	,		296,847	296,847
Fuel/gas		<u>.</u>	<b>-</b> .	-	-	10,174	
Dock/skiff moorage		-	-	-	-	361,732	361,732
Cable		-	-	-	-	84,492	84,492
Town Creek hydro		-	-	-	16,199	-	16,199
Daycare facilities		-	-	-		74,258	74,258
Water & sewer							
projects			-	-	-	172,166	172,166
Boat harbor projects		-	-		-	10,000	10,000
Total assigned		•	3,749,090	-	16,199	1,009,669	4,774,958
Unassigned (deficit)		410,596	-	(308,195)		<u>-</u>	102,401
Total Fund Balances	\$	1,795,194	4,070,379 \$	(308,195)	16,199	\$ 1,094,600	\$ 6,668,177

### 8. Defined Benefit Pension Plan

The City participates in the Public Employees' Retirement System (PERS). PERS is a cost-sharing multiple employer plan which covers eligible State and local government employees, other than teachers. The Plan was established and is administered by the State of Alaska Department of Administration to provide pension, postemployment healthcare, death, and disability benefits. Benefit and contribution provisions are established by State law and may be amended only by the State Legislature.

The Plan is included in a comprehensive annual financial report that includes financial statements and other required supplemental information. The report is available at the following address:

Department of Administration Division of Retirement and Benefits P.O. Box 110203 Juneau, Alaska 99811-0203

#### Conversion to Cost Sharing

In April 2008, the Alaska Legislature passed legislation which converted the existing Public Employees Retirement System (PERS) from an agent-multiple employer plan to a cost-sharing plan with an effective date of July 1, 2008. Under the cost-sharing arrangement, the State of Alaska Division of Retirement and Benefits no longer tracks individual employer assets and liabilities. Rather, all plan costs and past service liabilities are shared among all participating employers.

That same year, the State of Alaska passed additional legislation which statuorialy capped the employer contribution, established a state funded "on-behalf" contribution, and required that employer contributions be calculated against all PERS eligible wages, including wages attributable to the defined contribution plan described later in these footnotes.

### Notes to Basic Financial Statements June 30, 2013

### **Employee Contribution Rates**

Regular employees are required to contribute 6.75% of their annual covered salary (2.97% for pension and 3.78% for healthcare). Police and firefighters are required to contribute 7.5% of their annual covered salary (3.29% for pension and 4.21% for healthcare).

### **Employer and Other Contribution Rates**

There are three contribution rates associated with the pension and healthcare contributions and related liabilities:

Contractual Rate: This is the required funding rate for participating employers. The contractual rate is statutorially capped at 22% of eligible wages, subject to a wage floor, and other termination events. This 22% rate includes all PERS participating wages, including those wages attributable to employees in the defined contribution plan.

ARM Board Adopted Rate: This is the rate formally adopted by the Alaska Retirement Management Board. This rate is actuarially determined to calculate annual funding requirements of the Plan, without regard to the statutory rate cap. There are no constraints or restrictions on the actuarial cost method or other assumptions used in this valuation, other than those established and agreed to by the ARM Board.

Current legislation provides that the State of Alaska will contribute the difference between the ARM Board adopted rate and the contractual (statutory) rate. These additional contributions are recognized by each employer as an on-behalf payment and are reflected as revenue and expense/expenditures within the financial statements.

GASB 43 Rate: This is the rate used to determine the long-term pension and healthcare liability for plan accounting purposes in accordance with generally accepted accounting principles as established by GASB. Certain actuarial methods and assumptions for this rate calculation are mandated by GASB. For FY13, the rate uses an 8.00% pension discount rate and a 6.88% healthcare discount rate. Additionally, the GASB 43 rate disregards all future Medicare Part D payments.

The GASB 43 rate differs significantly from the ARM Board adopted rate as a direct result of differences in the actuarial valuation methodology and assumptions.

Contribution rates for the year ended June 30, 2013 were determined as part of the June 30, 2010 actuarial valuation and are as follows:

	Contractual Rate	ARM Board Adopted Rate	GASB 43 Rate
Pension	9.67%	15.75%	24.95%
Postemployment healthcare	12.33%	20.09%	39.93%
Total Contribution Rate	22.00%	35.84%	64.88%

### Notes to Basic Financial Statements June 30, 2013

### Annual Pension and Postemployment Healthcare Cost

The City is required to contribute 22% of covered payroll, subject to a wage floor. In addition, the State of Alaska contributed approximately 13.84% of covered payroll to the Plan. In accordance with the provisions of GASB Statement Number 24, the City has recorded the State on-behalf payment in the amount of \$84,230 as revenue and expense/expenditures in these financial statements. However, because the City is not statutorily obligated for these payments, this amount is excluded from pension and OPEB cost as described here.

	Annual Annual OPEB Total Benefit City % of TBC								
Year Ended June 30,	Pension Cost			Cost	Cost (TBC)		Contributions Contributed		
2013 2012 2011	\$	61,827 40,323 39,690	\$	78,850 49,284 67,377	\$	140,677 89,607 107,067	\$	140,677 89,607 107,067	100% 100% 100%

### 9. Defined Contribution Pension Plan

Employees hired after July 1, 2006 participate in PERS Tier IV, a defined contribution plan. The Plan is administered by the State of Alaska, Department of Administration. Benefit and contribution provisions are established by State law and may be amended only by the State Legislature. The Alaska Retirement Management Board may also amend contribution requirements. Included in the Plan are individual pension accounts, retiree medical insurance plan and a separate Health Reimbursement Arrangement account that will help retired members pay medical premiums and other eligible medical expenses not covered by the medical plan.

### **Employee Contribution Rates**

Employees are required to contribute 8.0% of their annual covered salary. This amount goes directly to the individual's account.

#### **Employer Contribution Rates**

The City is required to contribute the following amounts based on covered salary:

June 30, 2013	Other Tier IV	Police/Fire Tier IV
Individual account	5.00%	5.00%
Retiree medical plan	0.48%	0.48%
Occupational death and disability benefits	0.14%	0.99%
	5.62%	6.47%

# Notes to Basic Financial Statements June 30, 2013

In addition, the employer must contribute to the Health Reimbursement Arrangement. AS 39.30.370 establishes this contribution amount as "three percent of the average annual employee compensation of *all employees of all employers* in the plan". As of July 1, 2012, for actual remittance, this amount is calculated as a flat rate for each full time or part-time employee per pay period and approximates \$1,848 per year for each full-time employee and \$1.18 per hour for each part-time employee.

Employees are immediately vested in their own contributions and vest 25% per year in employer contributions. The City and employee contributions to PERS including the HRA contribution for the year ended June 30, 2013 were \$28,106 and \$24,780, respectively.

### 10. Risk Management

The City faces a considerable number of risks of loss, including (a) damage to and loss of property and contents, (b) employee torts, (c) professional liability; i.e., errors and omissions. (d) environmental damage, (e) workers' compensation; i.e., employee injuries, and (f) medical insurance costs of employees. Commercial policies, transferring the risk of loss, except for relatively small deductible amounts, are purchased for employee medical costs. The City participates in the Alaska Municipal League Joint Insurance Association (AML/JIA) which provides insurance coverage for property and contents damage including damage from flood or earthquake, torts, general liability, public officials liability, and workers' compensation. The AML/JIA is a public entity risk pool organized to share risks among its members. The AML/JIA's bylaws provide for the assessment of supplemental contributions from members in the event that losses and expenses for any coverage year exceed the annual contributions and income earned on such contributions for the year. Such supplemental contributions shall be based on each member's annual deposit contribution in comparison to the aggregate annual deposit contributions of all members. The AML/JIA made no supplemental assessments during the year ended June 30, 2013. The City has no coverage for potential losses from environmental damages. Coverage limits and the deductibles on the policies have stayed relatively constant for the past few years.

### 11. Contingencies

Amounts received or receivable from grantor agencies are subject to audit and adjustment by the grantor agencies, principally the federal and State governments. Any disallowed claims, including amounts already collected, would become a liability.

The City is involved in various claims and pending litigation as part of the normal course of its activities. In the opinion of management, the disposition of these matters is not expected to have a material adverse effect on the City's financial statements.

### 12. New Accounting Pronouncements

The Governmental Accounting Standards Board has passed several new accounting standards with upcoming implementation dates. Management has not fully evaluated the potential effects of these statements, but believes that that GASB Statement 68 will result in the biggest reporting change. Actual impacts have not yet been determined.

GASB 66 - Technical Corrections - Effective for year-end June 30, 2014 - This statement contains certain technical corrections to prior GASB statements on the topics of Risk Financing, Operating Leases, Loan Purchases, and Servicing Fees.

### Notes to Basic Financial Statements June 30, 2013

- GASB 67 Financial Reporting for Pension Plans Effective for year-end June 30, 2014 This statement changes the reporting and disclosure requirements for government Pension Plans. This statement modifies the Plan-side reporting.
- GASB 68 Accounting and Financial Reporting for Pensions Effective for year-end June 30, 2015 This statement changes the reporting and disclosure requirements for governments that participate in pension plans. This statement modifies the participating employer side reporting in connection with the Plan side reporting at GASB 67.
- GASB 69 Government Combinations and Disposals of Government Operations Effective for yearend June 30, 2015 - This statement contains certain disclosures to be made about government combinations and disposals of government operations to enable financial statement users to evaluate the nature and effects of these transactions.
- GASB 70 Accounting and Financial Reporting for Nonexchange Financial Guarantees Effective for year-end June 30, 2014 This statement contains reporting requirements when a government financially guarantees the obligations of another government, non-profit, or private entity without receiving equal value in exchange.

## Required Supplementary Information

# General Fund Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

Year Ended June 30,		2013		2012
	Original			
	and			
	Final			•
	Budget	Actual	Variance	Actual
Revenues:				
Intergovernmental:				
State of Alaska	\$ 1,322,334	\$ 1,657,125	\$ 334,791	\$ 1,349,294
Federal	60,000	58,422	(1,578)	5,000
Local fish taxes	1,938,528	1,663,209	(275,319)	1,385,057
Investment income	223,465	80,941	(142,524)	41,517
Other revenues	355,038	371,596	16,558	296,842
Total revenues	3,899,365	3,831,293	(68,072)	3,077,710
Expenditures:				
General government	1,025,683	1,177,711	(152,028)	1,159,985
Public safety	92,081	74,414	17,667	78,272
Community services	75,215	59,954	15,261	61,762
Public works	527,090	336,249	190,841	891,333
Water and sewer	112,098	64,555	47,543	116,236
Garbage and recycling	26,315	42,620	(16,305)	70,454
Apartment building	27,150	28,292	(1,142)	9,541
Airport	1,395,740	1,193,564	202,176	92,384
Harbor	374,980	194,893	180,087	
Debt service	45,000		45,000	532,687
Capital outlay	52,000	1,390,614	(1,338,614)	•
Total expenditures	3,753,352	4,562,866	(809,514)	3,012,654
Excess of revenues over (under) expenditures	146,013	(731,573)	(877,586)	65,056
Other financing sources (uses):				
Transfers in	-	1,400,000	1,400,000	394,176
Transfers out	(1,189,800)	(524,110)	665,690	(1,008,235)
Net other financing sources (uses)	(1,189,800)	875,890	2,065,690	(614,059)
Net change in fund balance	\$ (1,043,787)	144,317	\$ 1,188,104	(549,003)
Beginning fund balance		1,650,877		2,199,880
Ending fund balance		\$ 1,795,194		\$ 1,650,877

#### Permanent Special Revenue Fund Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

(With Comparative Amounts for 2012)

Year Ended June 30,		2013		2012
	Original		~~~~	· .
	and			
	Final			
•	Budget	Actual	Variance	Actual
Revenues - investment income	\$ -	\$ 12,404	\$ 12,404	\$ 182,291
Expenditures - investment fees		7,458	(7,458)	6,838
Excess of revenues over expenditures	•	4,946	4,946	175,453
Other financing uses - transfers out	(160,011)	(1,560,011)	(1,400,000)	(394,176)
Net change in fund balance	\$ (160,011)	(1,555,065)	\$(1,395,054)	(218,723)
Beginning fund balance	,	5,625,444		5,844,167
Ending fund balance		\$ 4,070,379		\$ 5,625,444

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## Supplementary Information

#### Nonmajor Governmental Funds Combining Balance Sheet

	<b>C</b> m a si	al Davanua C				Camir	tal Drajast D	- um ala		
	Speci	al Revenue Fu Dock/	inas	_	Loud	Water	tal Project F	Other		•
	Fuel /	Skiff		Cra	eek Hydro	and	Boat	Capital	Daycare	
June 30, 2013	Gas	Moorage	Cable		easibility	Sewer	Harbor	Projects	Facilities	Totals
Assets		Moorage	- Cubic		casisticy	201101	Tian Doi		7 demicies	1000
Cash and investments	\$ -	\$ 379,662	\$ 82,010	\$	1,830	\$ 172,166	\$ 10,000	\$ 296,847	\$ 77,984	\$ 1,020,499
Accounts receivable	45,331	7,549	2,835		-	-	-	-	-	55,715
Grants receivable	-	-	-		12,593	-	-	-	-	12,593
Allowance for doubtful accounts	(6,500)	-	-		-	-	-	-	-	(6,500
Fuel inventory	84,931								•	84,931
Total Assets	\$ 123,762	\$ 387,211	\$ 84,845	\$	14,423	\$ 172,166	\$ 10,000	\$ 296,847	\$ 77,984	\$ 1,167,238
Liabilities and Fund Balances										
Liabilities:										
Accounts payable	\$ 1,319	\$ 25,149	\$ 71	\$	14,423	\$ -	\$ -	\$ -	\$ 2,957	\$ 43,919
Accrued payroll and benefits	259	330	282		-	-		-	769	1,640
Due to other funds	27,079	-			-	-		-	-	27,079
Total liabilities	28,657	25,479	353		14,423	-			3,726	72,638
Fund balances:										
Nonspendable	84,931	-			-	-	-	-	-	84,931
Assigned:										
Fuel/gas	10,174	-	-		-	-	-	-	-	10,174
Dock/skiff moorage	-	361,732	-		-	-		-	-	361,732
Cable	· -	-	84,492		-	-	-	-		84,492
Water and sewer capital projects	-	-			-	172,166	-	-	-	172,166
Boat harbor capital projects	-	-			-		10,000	-	-	10,000
Capital projects	-	-	-		-		-	296,847	-	296,847
Daycare construction capital projects								-	74,258	74,258
Total fund balances	95,105	361,732	84,492			172,166	10,000	296,847	74,258	1,094,600
Total Liabilities and										
Fund Balances	\$ 123,762	\$ 387,211	\$ 84,845	\$	14,423	\$ 172,166	\$ 10,000	\$ 296,847	\$ 77,984	\$ 1,167,238

# Nonmajor Governmental Funds Combining Statement of Revenues, Expenditures and Changes in Fund Balances

	Spec	ial Revenue	Funds		Capit	al Project F	unds		
		Dock/		Loud	Water		Other		
•	Fuel /	Skiff		Creek Hydro	and	Boat	Capital	Daycare	
Year Ended June 30, 2013	Gas	Moorage	Cable	Feasibility	Sewer	Harbor	Projects	Facilities	Totals
Revenues:									
Charges for services	\$ 359,336	\$ 3,785	\$ 18,539	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 381,660
State of Alaska			-	42,168	-	-	-	-	42,168
Investment income	-		-	17		-	81	46	144
Total revenues	359,336	3,785	18,539	42,185	-		81	46	423,972
Expenditures:									
Salaries and benefits	64,453	23,788	5,297	-		-	-	145,362	238,900
Contractual services	-	108,417	-	48,551	-		-	2,496	159,464
Outside services	-		-	-	-	-	-	266,229	266,229
Parts and supplies	3,563	3,678	459	-	-	-	-	260,097	267,797
Travel and per diem	-	1,312	-	10,337	-	-	-	29,271	40,920
Insurance	3,780	8,422	-	-	-	-	-		12,202
Utilities	578	816	-	-	-	•	-	-	1,394
Subscriptions	-	-	15,116	-		-	-	-	15,116
Fuel	378,995	1,126	-	-	-	-	-	5,048	385,169
Postage and freight	3,492			-	-	-	-	45,296	48,788
Equipment	1,002		-	-	-	-	-	1,905	2,907
Repairs and maintenance	100	888	-	-	-	-	-		988
Dues and fees	-	-	-	39	-	-	-	84	123
Miscellaneous	552	2,000	-	-	-	-		1,996	4,548
Total expenditures	456,515	150,447	20,872	58,927				757,784	1,444,545
Excess of revenues over									
(under) expenditures	(97,179)	(146,662)	(2,333)	(16,742)	-	-	81	(757,738)	(1,020,573)
Other financing sources (uses):									
Transfers in	27,885	146,662	2,333	16,742	-		-	757,738	951,360
Transfers out	-	-				-	(510,000)	-	(510,000)
Net other financing sources (uses)	27,885	146,662	2,333	16,742			(510,000)	757,738	441,360
Net change in fund balances	(69,294)	-	-	-	-	-	(509,919)	-	(579,213)
Beginning fund balances	164,399	361,732	84,492	-	172,166	10,000	806,766	74,258	1,673,813
Ending fund balances	\$ 95,105	\$ 361,732	\$ 84,492	\$ -	\$ 172,166	\$ 10,000	\$ 296,847	\$ 74,258	\$1,094,600

#### General Fund Balance Sheet

June 30,	2013	2012
Assets		
Cash and investments	\$ 76,882	2 \$ 108,812
Receivables:		
Akutan Traditional Council	82,564	4 82,564
Fish taxes	341,836	6 264,413
Grants	58,422	2 -
Airport	48,44	1 -
Other	30,766	6 16,758
Prepaid items	549	-
Investment in Southwest Governments, LLC	559,809	9 603,401
Due from other funds	36,647	7 272,478
Advance to other funds	828,942	2 565,172
Total Assets	\$ 2,064,858	8 \$ 1,913,598
Liabilities, Deferred Inflows, and Fund Balance		
Liabilities:		
Accounts payable	\$ 169,587	•
Accrued payroll and benefits	7,31	•
Unearned revenue - prepaid rent	5,500	
Total liabilities	182,398	8 131,863
Deferred inflows of resources -		
Southwest Governments, LLC	87,266	6 130,858
Total liabilities and deferred inflows of resources	269,664	4 262,721
Fund balance:		
Nonspendable:		
Prepaid items	549	-
Noncurrent accounts receivable	82,564	4 82,564
Investment in Southwest Governments, LLC	472,543	3 472,543
Advance to other funds	828,942	2 565,172
Unassigned	410,596	530,598
Total fund balance	1,795,194	4 1,650,877
Total Liabilities and Fund Balance	\$ 2,064,858	8 \$ 1,913,598

Year Ended June 30,		2013					
	Budget	Actual	Variance	Actual			
Revenues:				,			
Intergovernmental:							
State of Alaska:							
Fisheries business tax	\$ 870,000	\$ 1,186,396	\$ 316,396	\$ 853,570			
Fisheries landing tax	245,000	178,611	(66,389)	244,134			
State shared revenue	207,334	207,888	554	196,076			
PERS relief		84,230	84,230	55,514			
Total State of Alaska	1,322,334	1,657,125	334,791	1,349,294			
Federal:							
Denali Commission grant	60,000	58,422	(1,578)	٠.			
Energy grant	•	-	-	5,000			
Total Federal	60,000	58,422	(1,578)	5,000			
Local fish taxes	1,938,528	1,663,209	(275,319)	1,385,057			
Investment income	223,465	80,941	(142,524)	41,517			
Other revenues:							
Apartment rental	27,400	11,294	(16,106)	12,950			
Warehouse rental	1,500	1,797	297	3,019			
Vehicle rental	1,000	-	(1,000)	420			
Airport - lodging	30,000	40,200	10,200	-			
Airport - meals	10,000	12,685	2,685	-			
IHS clinic lease	16,893	17,796	903	19,194			
Land leases	15,911	15,911	-	15,911			
APICDA community support	125,484	125,484	<u>.</u> .	125,000			
Aleutians East Borough grant	115,000	115,000	-	-			
ABSN grant	-	8,248	8,248	-			
Miscellaneous	11,850	23,181	11,331	120,348			
Total other revenues	355,038	371,596	16,558	296,842			
Total revenues	3,899,365	3,831,293	(68,072)	3,077,710			
Expenditures:							
General government:							
Council:							
Salaries and benefits	150,578	198,254	(47,676)	171,169			
Travel and per diem	11,000	12,070	(1,070)	24,747			
Parts and supplies	1,300	-	1,300	137			
Dues and fees	1,000	1,975	(975)	830			
Total council	163,878	212,299	(48,421)	196,883			

Year Ended June 30,		2013						
	Budget	Actual	Variance	Actual				
Expenditures, continued:								
General government, continued:								
Planning and zoning:								
Salaries and benefits	\$ 10,845	\$ 11,057	\$ (212)	\$ 17,514				
Contractual services		42,380	(42,380)	31,500				
Travel and per diem	5,000	-	5,000	-				
Parts and supplies	1,200	626	574	571				
Dues and fees	1,500	-	1,500	604				
Miscellaneous	500	-	500	2,130				
Legal	2,000	10,015	(8,015)	3,497				
Total planning and zoning	21,045	64,078	(43,033)	55,816				
Administration:								
Salaries and benefits	505,650	551,290	(45,640)	576,156				
Contractual services	130,500	142,917	(12,417)	96,081				
Outside services	11,800	6,825	4,975	17,854				
Travel and per diem	36,000	13,854	22,146	23,273				
Parts and supplies	10,000	27,552	(17,552)	21,365				
Rent	22,010	24,839	(2,829)	36,094				
Insurance	28,000	28,000	-	28,000				
Telephone	18,000	33,112	(15,112)	20,576				
Electricity	2,000	2,013	(13)	4,380				
Dues and fees	5,200	9,434	(4,234)	5,041				
Postage	1,000	771	229	509				
Freight	2,000	208	1,792	1,755				
Equipment	4,000	1,797	2,203	11,325				
Bank fees	600	3,245	(2,645)	4,003				
Contributions	10,000	2,000	8,000	5,000				
Lobbying	40,000	40,000	-	45,219				
Fuel	4,000	4,251	(251)	4,083				
Miscellaneous	10,000	9,226	774	6,572				
Total administration	840,760	901,334	(60,574)	907,286				
Total general government	1,025,683	1,177,711	(152,028)	1,159,985				
Public safety - police and fire:								
Salaries and benefits	62,961	68,047	(5,086)	70,467				
Parts and supplies	1,000	13	987	34				
Insurance	2,920	2,921	(1)	2,920				
Telephone	1,000	1,058	(58)	1,543				

Year Ended June 30,		2013						
	Budget		Actual	Variance		Actual		
Expenditures, continued:								
Public safety - police and fire, continued:								
Electricity	\$ 1,20	0 \$	522	\$ 678	\$	2,541		
Equipment	20,00	0	-	20,000		-		
Fuel	2,90	0	1,853	1,047		767		
Miscellaneous	10	0	-	100		-		
Total public safety - police and fire	92,08	1	74,414	17,667		78,272		
Community services:								
Recreation:								
Salaries and benefits	3,79	6	794	3,002		5,818		
Postage		-	, -	-		106		
Parts and supplies	4,00		-	4,000		11,207		
Insurance	1,20	0	1,200	·-		1,200		
Fuel	20			200				
Total recreation	9,19	6	1,994	7,202		18,331		
Clinic and health:								
Contractual services	16,04	9	18,069	(2,020)		-		
Parts and supplies		-	-	-		4		
Electricity		-	87	(87)		-		
Fuel			790	(790)	_			
Total clinic and health	16,04	9	18,946	(2,897)		4		
Library:								
Salaries and benefits	36,85	0	30,146	6,704		30,610		
Parts and supplies	1,00	0	121	879		330		
Books and subscriptions	20	0	-	200		-		
Insurance	2,50	0	2,500	-		2,500		
Telephone	1,50		836	664		931		
Electricity	40		364	36		643		
Fuel	7,00		5,047	1,953		8,413		
Dues and fees	12		-,,	120		-,		
Miscellaneous	40			400		_		
Total library	49,97		39,014	10,956		43,427		
Total community services	75,21		59,954	15,261	_	61,762		
Total community services	75,21	<del>-</del>	37,734	13,201		01,702		

Year Ended June 30,	· · · · · · · · · · · · · · · · · · ·	2013						
	Budget	Budget Actual Variance						
Expenditures, continued:								
Public works:								
Salaries and benefits	\$ 97,490	\$ 135,611	\$ (38,121)	\$ 192,925				
Contractual services	300,000	109,320	190,680	643,911				
Travel and per diem	-	13,499	(13,499)	-				
Building materials	-	-	-	2,025				
Parts and supplies	4,000	16,236	(12,236)	30,718				
Insurance	7,500	7,500	-	8,114				
Postage	100	472	(372)	2,544				
Freight	3,000	2,473	527	2,969				
Electricity	700	89	611	402				
Fuel	1,800	1,161	639	496				
Equipment	100,000	49,675	50,325	1,897				
Dues and fees	2,000	-	2,000	2,580				
Contributions	10,000	-	10,000	-				
Miscellaneous	500	213	287	2,752				
Total public works	527,090	336,249	190,841	891,333				
Water and sewer:								
Salaries and benefits	69,348	38,776	30,572	77,533				
Contractual services	-	-	• -	10,398				
Outside services	8,000	8,821	(821)	-				
Travel and per diem	5,000	-	5,000	5,642				
Parts and supplies	15,000	9,086	5,914	11,335				
Insurance	2,850	2,850	-	2,976				
Telephone	400	156	244	220				
Postage	-	139	(139)	-				
Electricity	2,000	2,675	(675)	2,567				
Fuel	3,000	1,853	1,147	3,175				
Equipment	5,000	-	5,000	-				
Dues and fees	1,500	199	1,301	1,915				
Miscellaneous				475				
Total water and sewer	112,098	64,555	47,543	116,236				

Year Ended June 30,		2013						
	Budget	Actual	Variance	Actual				
Expenditures, continued:								
Garbage and recycling:								
Salaries and benefits	\$ 10,835	\$ 33,954	\$ (23,119) \$	8,636				
Outside services	-	3,354	(3,354)	-				
Parts and supplies	1,000	2,030	(1,030)	18,302				
Insurance	2,280	2,280		2,280				
Contractual services	· _	· <u>-</u>	_	4,788				
Postage		-	-	7,496				
Equipment	12,000	1,002	10,998	24,477				
Travel and per diem	· -	, -	-	2,699				
Fuel	200	-	200	1,776				
Total garbage and recycling	26,315	42,620	(16,305)	70,454				
Apartment building:								
Salaries and benefits	16,250	12,171	4,079	_				
Parts and supplies	2,000	7,371	(5,371)	4,131				
Electricity	2,000	7,371	(3,371)	400				
Insurance	3 400	3 400	•					
Fuel	3,400	3,400	2 220	3,400				
	4,000	1,670	2,330	1,610				
Equipment Total appetment building	1,500	3,680	(2,180)	0.544				
Total apartment building	27,150	28,292	(1,142)	9,541				
Airport:								
Salaries and benefits	520,280	238,173	282,107	-				
Contractual services	195,000	201,068	(6,068)	20,200				
Outside services	218,574	173,931	44,643	-				
Legal		2,368	(2,368)	-				
Lobbying	100,000	100,053	(53)	70,975				
Travel and per diem	29,256	39,967	(10,711)	-				
Parts and supplies	62,170	48,280	13,890	1,209				
Building materials	40,000	36,167	3,833	-				
Small tools	5,000	·	5,000	-				
Freight	10,000	77,581	(67,581)	-				
Rent	-	47,733	(47,733)	-				
Insurance	5,700	5,635	65	-				
Utilities	23,560	26,292	(2,732)	-				
Fuel	170,000	179,554	(9,554)	-				

Year Ended June 30,	2013							2012		
•		Budget	Ac	tual	Vari	ance		Actual		
Expenditures, continued:		-								
Airport, continued:										
Repairs and maintenance	\$	15,500	s	15,185	ς.	315	\$	_		
Dues and fees	*	500	*	1,372	*	(872)	~	_		
Miscellaneous		200		205		(5)		-		
Capital outlay		52,000	1,3	390,614	(1,3	38,614)		-		
Total airport		1,447,740		84,178		36,438)		92,384		
Harbor:										
Salaries and benefits		20,280		-		20,280		-		
Contractual services		108,000		50,130		57,870		-		
Travel and per diem		3,000		3,593		(593)		_		
Parts and supplies		25,000		20		24,980				
Building materials		141,000	1	41,000		-				
Small tools		19,000		-		19,000		-		
Utilities		1,200		-		1,200		-		
Equipment		57,000		-		57,000		-		
Repairs and maintenance		500		-		500		•		
Dues and fees		<u>-</u>		150		(150)		-		
Total harbor		374,980	1	94,893	1	80,087				
Debt service:										
Principal		• -		-		-		516,986		
Interest		45,000		-		45,000		15,701		
Total debt service		45,000		-		45,000		532,687		
Total expenditures		3,753,352	4,5	62,866	(8	09,514)	3	,012,654		
Excess of revenues over (under) expenditures		146,013	(7	731,573)	(8	77,586)		65,056		
Other financing sources (uses):										
Transfers in - Permanent Special Revenue Fund		-	1,4	100,000	1,4	00,000		394,176		
Transfers out:										
Special revenue funds:										
Permanent Special Revenue Fund		(50,000)		_		50,000		-		
Dock/Skiff Moorage		(402,740)		146,662)		56,078		(179,740)		
Cable		(3,310)		(2,333)		977		(20,000)		
Fuel/Gas						7//				
		(27,885)		(27,885)		-		(27,885)		
Loud Creek Hydro		(16,742)		(16,742)						
Geothermal Development		(78,356)		(34,325)		44,031		(355,000)		

Year Ended June 30,		2013						
		Budget	Actual	Variance	Actual			
Other financing uses - transfers from (to), continued:								
Capital project funds:								
Town Creek Hydro Design	\$	(223,893)	\$ -	\$ 223,893	\$ (50,000)			
Day Care		(111,264)	(87,727)	23,537	(100,000)			
Electric Enterprise Fund		(275,610)	(208,436)	67,174	(275,610)			
Net other financing sources (uses)		(1,189,800)	875,890	2,065,690	(614,059)			
Net change in fund balances	\$	(1,043,787)	144,317	\$ 1,188,104	(549,003)			
Beginning fund balance			1,650,877	•	2,199,880			
Ending fund balance			\$ 1,795,194	-	\$1,650,877			

### Fuel/Gas Special Revenue Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

		_		
Year Ended June 30,		2013		2012
	Budget	Actual	Variance	Actual
Revenues:				
Fuel sales	\$ 86,500	\$ 144,069	\$ 57,569	\$ 118,379
City fuel use	209,000	215,267	6,267	219,214
Total revenues	295,500	359,336	63,836	337,593
Expenditures:				
Salaries and benefits	76,208	64,453	11,755	79,723
Parts and supplies	1,000	3,563	(2,563)	52
Equipment	12,000	1,002	10,998	-
Insurance	3,780	3,780	-	3,780
Utilities	400	578	(178)	1,141
Fuel	312,697	378,995	(66,298)	282,169
Postage	2,000	3,492	(1,492)	2,432
Miscellaneous	600	552	48	41
Repair and maintenance	2,000	100	1,900	<u>-</u>
Total expenditures	410,685	456,515	(45,830)	369,338
Excess of revenues over (under) expenditures	(115,185)	(97,179)	18,006	(31,745)
Other financing sources - transfers in	27,885	27,885	-	27,885
Net change in fund balance	\$ (87,300)	(69,294)	\$ 18,006	(3,860)
Beginning fund balance		164,399		168,259
Ending fund balance		\$ 95,105		\$ 164,399

#### Dock/Skiff Moorage Special Revenue Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

Year Ended June 30,		2013				 2012	
	Budget Actual Variance		Variance		 Actual		
Revenues:							
Skiff moorage	\$	2,000	\$	3,785	\$	1,785	\$ 4,316
Dock moorage charges		3,769		-		(3,769)	96
Total revenues		5,769		3,785		(1,984)	4,412
Expenditures:							
Skiff moorage:							
Salaries and benefits		1,632		8,943		(7,311)	10,582
Insurance		245		692		(447)	245
Miscellaneous		-		800		(800)	 -
Total skiff moorage		1,877		10,435		(8,558)	10,827
Dock and warehouse:							
Salaries and benefits		8,673		14,845		(6,172)	9,001
Contractual services	_	102,740		08,417	2	294,323	9,306
Parts and supplies		1,500		3,678		(2,178)	3,660
Travel and per diem		-		1,312		(1,312)	•
Insurance		7,730		7,730		-	7,730
Miscellaneous		200		1,200		(1,000)	44
Fuel		-		1,126		(1,126)	-
Repairs and maintenance		-		888		(888)	-
Utilities		1,600		816		784	 1,935_
Total dock and warehouse		122,443	14	40,012	7	282,431	31,676
Total expenditures		124,320	1!	50,447	7	273,873	42,503
Excess of revenues over (under) expenditures	(4	<b>118,551</b> )	(1	46,662)	7	271,889	(38,091)
Other financing sources - transfers in		102,740	1-	46,662	(2	256,078)	179,740
Net change in fund balance	\$	(15,811)	_	-	\$	15,811	141,649
Beginning fund balance			3	51,732			220,083
Ending fund balance			\$ 30	61,732			\$ 361,732

#### Cable Special Revenue Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

Year Ended June 30,		2012		
	Budget	Actual	Variance	 Actual
Revenues - charges for services	\$ 17,050	\$ 18,539	\$ 1,489	\$ 18,359
Expenditures:				
Salaries and benefits	6,610	5,297	1,313	7,213
Parts and supplies	1,000	459	541	1,077
Subscriptions	8,900	15,116	(6,216)	10,567
Total expenditures	16,510	20,872	(4,362)	18,857
Excess of revenues over (under) expenditures	540	(2,333)	(2,873)	(498)
Other financing sources - transfers in	3,310	2,333	(977)	 20,000
Net change in fund balance	\$ 3,850		\$ (3,850)	19,502
Beginning fund balance		84,492		 64,990
Ending fund balance		\$ 84,492	ı	\$ 84,492

#### Geothermal Development Special Revenue Fund Schedule of Revenues, Expenditures and Changes in Fund Deficit - Budget and Actual

		Prior	Current		
Year Ended June 30, 2013	Budget	Years	Year	Total	Variance
Revenues:					
State of Alaska	\$ 2,695,000	\$ 113,973	\$ 511,125	\$ 625,098	\$ (2,069,902)
Investment income	-	-	64	64	64_
Total revenues	2,695,000	113,973	511,189	625,162	(2,069,838)
Expenditures - public works:					
Salaries and benefits	35,000	•	-	-	35,000
Travel and per diem	110,000	11,784	48,134	59,918	50,082
Equipment	55,000	- '	1,040	1,040	53,960
Materials and supplies	52,000	880	6,579	7,459	44,541
Contractual services	2,798,000	197,122	466,548	663,670	2,134,330
Other	-	-	67,243	67,243	(67,243)
Total expenditures	3,050,000	209,786	589,544	799,330	2,250,670
Excess of revenues over (under) expenditures	(355,000)	(95,813)	(78,355)	(174,168)	180,832
Other financing sources					
transfers in	355,000	355,000	34,325	389,325	34,325
Net change in fund balances	\$ -	\$ 259,187	\$ (44,030)	\$ 215,157	\$ 215,157
Beginning fund balance			(264, 165)		
Ending fund balance			\$ (308,195)		

#### Loud Creek Hydro Feasibility Capital Project Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

		Prior	Actual Current		
Year Ended June 30, 2013	Budget	Years	Year	Total	Variance
Revenues:					
State of Alaska	\$237,772	\$164,129	\$ 42,168	\$206,297	\$ (31,475)
Investment income		-	17	17	17
Total revenues	237,772	164,129	42,185	206,314	(31,458)
Expenditures - public works:					
Travel and per diem	10,337	-	10,337	10,337	-
Contractual services	244,138	164,129	48,551	212,680	31,458
Dues and fees	39	-	39	39	-
Total expenditures	254,514	164,129	58,927	223,056	31,458
Excess of revenues over (under)					
expenditures	(16,742)	-	(16,742)	(16,742)	-
Other financing sources - transfers in	16,742	-	16,742	16,742	-
Net change in fund balance	\$ -	\$ -	-	\$ -	\$ -
Beginning fund balance					
Ending fund balance			\$ -		

#### Water and Sewer Capital Project Fund Schedule of Revenues, Expenditures and Changes in Fund Balance- Budget and Actual

(With Comparative Amounts for 2012)

Year Ended June 30,		2013					
	Budget	Actual	Variance	Actual			
Revenues - other revenues	\$ -	\$ -	\$ -	\$ -			
Expenditures - capital outlay			-	-			
Net change in fund balances	\$ -	· -	\$ -	-			
Beginning fund balance		172,166	_	172,166			
Ending fund balance		\$ 172,166	_	\$ 172,166			

### Boat Harbor Construction Capital Project Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

Year Ended June 30,		•		2013		20	12
	Budget Actual Variance				Act	ual	
Other financing sources - transfers in	\$	-	\$	-	\$ -	\$	-
Net change in fund balance	\$	-	_	-	\$ · -		-
Beginning fund balance	<u> </u>			10,000	 	10	,000
Ending fund balance			\$	10,000		\$ 10	,000

#### Other Capital Projects Capital Project Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

Year Ended June 30,		2012		
	Budget	Actual	Variance	Actual
Revenues - investment income	\$ -	\$ 81	\$ 81	\$ 115
Expenditures - capital outlay	<u>-</u>		_	
Excess of revenues over expenditures	-	81	81	115
Other financing uses - transfers out	(510,000)	(510,000)		-
Net change in fund balance	\$(510,000)	(509,919)	\$ 81	115
Beginning fund balance		806,766		806,651
Ending fund balance		\$ 296,847		\$ 806,766

#### Daycare Facilities Capital Project Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

Year Ended June 30,		2013				
	Budget	Actual	Variance	Actual		
Revenues:						
AEB grant	\$ -	\$ -	\$ -	\$ 150,000		
Investment income	-	46	46	4		
Total other revenues	-	46	46	150,004		
Expenditures - capital outlay:						
Salaries and benefits	159,549	145,362	14,187	-		
Contractual services	5,000	2,496	2,504	175,746		
Parts and supplies	260,097	260,097	-	-		
Travel and per diem	29,271	29,271	-	-		
Equipment	111,264	1,905	109,359	-		
Postage and freight	45,296	45,296		-		
Fuel	2,000	5,048	(3,048)	-		
Outside services	266,229	266,229	-	-		
Miscellaneous	2,200	1,996	204	-		
Dues and fees	100	84	16			
Total expenditures	881,006	757,784	123,222	175,746		
Excess of revenues over (under) expenditures	(881,006)	(757,738)	123,268	(25,742)		
Other financing sources - transfers in	781,275	757,738	(23,537)	100,000		
Net change in fund balance	\$ (99,731)		\$ 99,731	74,258		
Beginning fund balance		74,258				
Ending fund balance		\$ 74,258		\$ 74,258		

#### City of Akutan, Alaska Town Creek Capital Project Fund Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual

	Original		Actual		
	and				
	Final	Prior	Current		
Year Ended June 30, 2013	Budget	Years	Year	Total	Variance
Revenues:					
State of Alaska	\$ 1,391,000	\$ 83,071	\$ 997,677	\$1,080,748	\$ (310,252)
Investment income	-		207	207	207
Total revenues	1,391,000	83,071	997,884	1,080,955	(310,045)
Expenditures - capital outlay:					
Salaries and benefits	15,000	-	1,383	1,383	13,617
Travel and per diem	37,000	-	55,705	55,705	(18,705)
Equipment	100,000		76,368	76,368	23,632
Materials and supplies	11,000	1,113	4,508	5,621	5,379
Contractual services	259,000	81,958	103,780	185,738	73,262
Construction services	753,000	-	807,807	807,807	(54,807)
Other	23,000	-	58,062	58,062	(35,062)
Unallocated	293,000	-		-	293,000
Total expenditures	1,491,000	83,071	1,107,613	1,190,684	300,316
Excess of revenues under expenditures	(100,000)	-	(109,729)	(109,729)	(9,729)
Other financing sources - transfers in	100,000	125,928	-	125,928	25,928
Net change in fund balance	\$ -	\$125,928	(109,729)	\$ 16,199	\$ 16,199
Beginning fund balance			125,928		
Ending fund balance			\$ 16,199		

#### Electric Enterprise Fund Statement of Net Position

June 30,	 2013	2012
Assets		
Current assets:		
Accounts receivable	\$ 13,177	\$ 62,311
Fuel inventory	 14,203	15,813
Total current assets	27,380	 78,124
Property, plant and equipment:		
Buildings and improvements	249,868	249,868
Distribution system	1,667,656	1,358,732
Hydro plant	739,683	739,683
Generators and other equipment	543,742	417,222
Construction in progress	112,983	182,361
Total property, plant and equipment	3,313,932	2,947,866
Less accumulated depreciation	(1,060,849)	 (956,885)
Net property, plant and equipment	 2,253,083	1,990,981
Total Assets	\$ 2,280,463	\$ 2,069,105
Liabilities and Net Position		
Current liabilities:		
Accounts payable	\$ 9,188	\$ 50,749
Accrued leave	1,672	4,513
Total current liabilities	10,860	55,262
Noncurrent liabilities - advance from other funds	828,942	565,172
Total liabilities	839,802	620,434
Net position:		
Invested in capital assets	2,253,083	1,990,981
Deficit	(812,422)	(542,310)
Total net position	1,440,661	1,448,671
Total Liabilities and Net Position	\$ 2,280,463	\$ 2,069,105

#### Electric Enterprise Fund Schedule of Revenues, Expenses and Changes in Net Position - Budget and Actual

Year Ended June 30,	2013						2012
		Bu <b>d</b> get	Actual		Variance		Actual
Operating revenues:							
Charges for services	\$	119,700	\$	130,382	\$ 10,682	\$	127,277
City electric usage	•	-	·	7,273	7,273	·	13,395
Total operating revenues		119,700		137,655	17,955		140,672
Operating expenses:							
Salaries and benefits		131,701		146,117	(14,416)		112,505
Outside services		10,000		23,344	(13,344)		15,627
Parts and supplies		10,000		20,802	(10,802)		5,102
Filters		1,200		1,092	108		780
Insurance		8,580		8,580			8,796
Electric		_		126	(126)		-
Telephone		610		186	424		204
Fuel		150,000		192,042	(42,042)		300,544
Equipment		-		7,763	(7,763)		-
Repair and maintenance		5,000		12,851	(7,851)		474
Dues and fees		1,500		-	1,500		471
Depreciation		68,469		103,964	(35,495)		95,677
Miscellaneous		9,600		1,400	8,200		-
Total operating expenses		396,660		518,267	(121,607)		540,180
Loss before contributions and transfers		(276,960)		(380,612)	(103,652)		(399,508)
Capital contributions		-		164,166	164,166		121,436
Transfers in		276,360		208,436	(67,924)		275,610
Change in net position	\$	(600)		(8,010)	\$ (7,410)		(2,462)
Beginning net position				1,448,671			1,451,133
Ending net position			\$	1,440,661		\$	1,448,671

#### Electric Enterprise Fund Statements of Cash Flows

Year Ended June 30,	2013	2012
Cash Flows from Operating Activities		
Receipts from customers and users	\$ 186,789	\$ 88,978
Payments to suppliers	(308,137)	(287, 395)
Payments to employees	(148,958)	(116,855)
Net cash flows from operating activities	(270,306)	(315,272)
Cash Flows from Noncapital Financing Activities		
Transfers in	208,436	275,610
Increase in advances from other funds	263,770	100,587
Net cash flows from noncapital financing activities	472,206	376,197
Cash Flows from Capital and Related Financing Activities		
Purchase of capital assets	(366,066)	(182,361)
Capital contributions	164,166	121,436
Net cash flows from capital and related financing activities	(201,900)	(60,925)
Net increase in cash and investments	-	-
Beginning cash and investments	-	-
Ending cash and investments	\$ -	\$ -
Reconciliation of loss from operations to net cash		
provided (used) by operating activities:		
Loss from operations	\$ (380,612)	\$ (399,508)
Adjustments to reconcile loss from operations		
to net cash flows from operating activities:		
Depreciation	103,964	95,677
(Increase) decrease in assets:		
Accounts receivable	49,134	(51,694)
Fuel inventory	1,610	(1,449)
Increase (decrease) in liabilities:		
Accounts payable	(41,561)	46,052
Accrued leave	(2,841)	(4,350)
Net Cash Flows from Operating Activities	\$ (270,306)	\$ (315,272)

#### Schedule of State Financial Assistance

Year Ended June 30, 2013

State Grant Title	Grant Number	Total Grant Award	State Share of Expend- itures
Department of Commerce, Community and			
Economic Development			
*Revenue Sharing	2013	\$ 207,888	\$ 207,888
Alaska Energy Authority			
*Akutan Geothermal Development Project	7040050	2,695,000	511,125
*Akutan Hydroelectric System Repair and Upgrade	703003	1,391,000	997,677
Loud Creek Hydro Feasibility Analysis/Conceptual Design	2195472	237,772	42,168
Total Alaska Energy Authority			1,550,970
Department of Revenue			
*Fisheries Business Tax	2013	1,186,396	1,186,396
*Fisheries Landing Tax	2013	178,611	178,611
Total Department of Revenue			1,365,007
Department of Administration			
*PERS Relief	2013	84,230	84,230
Total State Financial Assistance			\$ 3,208,095

<sup>\*</sup> Major Program

#### Note 1: Basis of Presentation

The accompanying schedule of state financial assistance includes the State of Alaska grant activity for City of Akutan and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the State of Alaska Audit Guide and Compliance Supplement for State Single Audits. Therefore, some amounts presented in this schedule may differ from the amounts presented in, or used in preparation of, the basic financial statements.

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# Single Audit Reports



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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Honorable Mayor and City Council City of Akutan, Alaska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Akutan as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise City of Akutan's basic financial statements and have issued our report thereon dated March 27, 2014.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered City of Akutan's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Akutan's internal control. Accordingly, we do not express an opinion on the effectiveness of City of Akutan's internal control over financial reporting.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and questioned costs, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as items 2013-001 through 2013-005 to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying schedule of findings and questioned costs as item 2013-006 and 2013-007 to be significant deficiencies.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Akutan's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### City's Response to Findings

The City's response to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BDO USA, LLP

Anchorage, Alaska March 27, 2014



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Independent Auditor's Report on Compliance for Each Major State Program and Report on Internal Control Over Compliance as Required by the State of Alaska Audit Guide and Compliance Supplement for State Single Audits

Honorable Mayor and City Council City of Akutan, Alaska

#### Report on Compliance for Each Major State Program

We have audited City of Akutan's compliance with the types of compliance requirements described in the State of Alaska Audit Guide and Compliance Supplement for State Single Audits that could have a direct and material effect on each of City of Akutan's major state programs for the year ended June 30, 2013. City of Akutan's major state programs are identified in the accompanying Schedule of State Financial Assistance.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of City of Akutan's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the State of Alaska Audit Guide and Compliance Supplement for State Single Audits. Those standards and the State of Alaska Audit Guide and Compliance Supplement for State Single Audits require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about City of Akutan's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of City of Akutan's compliance.

#### Opinion on Each Major State Program

In our opinion, City of Akutan complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2013.

#### Other Matters

The result of our auditing procedures disclosed an instance of noncompliance, which is required to be reported in accordance with the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits* and which is described in the accompanying schedule of findings and questioned costs as item 2013-008. Our opinion on each major state program is not modified with respect to this matter.

The City's response to the noncompliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

#### Report on Internal Control Over Compliance

Management of City of Akutan is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered City of Akutan's internal control over compliance with the types of requirements that could have a direct and material effect on a major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program, and to test and report on internal control over compliance in accordance with the State of Alaska Audit Guide and Compliance Supplement for State Single Audits, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of City of Akutan's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, we identified a deficiency in internal control over compliance, as described in the accompanying schedule of findings and questioned costs as item 2013-008, that we consider to be a material weakness.

The City's response to the internal control over compliance finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The City's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on it.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State of Alaska Audit Guide and Compliance Supplement for State Single Audits. Accordingly, this report is not suitable for any other purpose.

BDO USA, LIP

Anchorage, Alaska March 27, 2014

## Schedule of Findings and Questioned Costs Year Ended June 30, 2013

	Section I - Summary of Auditor's	Results		
Financial Statemen	ts			
Type of auditor's report issued:		Unmodified		
Internal control over financial reporting: Material weakness(es) identified? Significant deficiency(ies) identified?		X yes X yes	no (none re	ported)
Noncompliance mate	erial to financial statements noted?	yes	Xno	
State Financial Ass	istance			
Internal control over major programs:  Material weakness(es) identified?  Significant deficiency(ies) identified?		X yes yes	no X (none re	ported)
Type of auditor's rep major programs:	port issued on compliance for	Unmodified		
Dollar threshold used	d to distinguish between a major program:		\$	75,000
Section II - Fin	ancial Statement Findings Required to be Government Auditing Stando		Accordance wi	th
Finding 2013-001	Internal Control - Cash Disbursements Material Weakness			
Criteria	Government Auditing Standards state that: "management of the audited entity is responsible for establishing and maintaining effective internal control to help ensure that appropriate goals and objectives are met; using resources efficiently, economically, effectively, and equitably, and safeguarding resources; following laws and regulations; and ensuring that management and financial information is reliable and properly recorded."			
Condition	The City is not consistently following its policy of reviewing invoices and assigning coding prior to payment, printing check stock sequentially, and reviewing support prior to signing checks.			
Context	During our tests of controls over cash disbursements we noted 11 of 18 expenditures did not have the approved and/or correct coding written on the invoice. We also discovered 3 check runs that were printed on non-sequential check stock, and a blank check which had been signed by two check signers.			
Effect	Although the correct coding was even created numerous inefficiencies through potential noncompliance with granting misstatement. Printing checks out of significantly increases the City's susceptil	out the year an equirements, r sequence and	d exposed the misappropriation signing blank	City to on, and

### Schedule of Findings and Questioned Costs Year Ended June 30, 2013

Finding 2013-001 Internal Control - Cash Disbursements, continued

Cause Although the City has policies in place to review invoices and assign coding,

and print checks in sequence, knowledgeable employees are not always available to perform these tasks. Check signers do not always review support

prior to signing checks.

Recommendation We recommend that the City educate more of their employees so that the

functions of reviewing invoices and assigning coding, and printing checks can be carried out correctly and in a timely manner by knowledgeable employees. We also recommend that the City require check signers to review support and ensure a check is written to the appropriate payee for

the appropriate amount, prior to signing.

Views of responsible officials and planned corrective

actions

See the corrective action plan.

Finding 2013-002 Segregation of Duties - Cash

Material Weakness

Criteria Segregation of duties and review of cash transactions are essential controls to

prevent misstatement of financial information and help to achieve objectives

of internal controls.

Condition The City does not have sufficient segregation of duties in place over cash

transactions.

Context During the course of the audit it was noted that the one employee collects

payments from customers and manually records them in accounts receivable subsidiary ledgers. This employee also records the associated cash receipt.

and has the ability to print and sign checks.

Effect Employees who have both custodial and record keeping responsibilities for

the same asset creates a significant internal control weakness and provides the opportunity for fraud, misappropriation of assets, and inaccurate postings

to the general ledger.

Cause Physical collection and disbursement of cash and the recording these

transactions in the general ledger is not properly segregated among

employees.

Recommendation We recommend that cash receipt and bank reconciliations be prepared

and/or reviewed by a responsible official other than the preparer.

## Schedule of Findings and Questioned Costs Year Ended June 30, 2013

Finding 2013-002 Segregation of Duties - Cash, continued

Views of responsible officials and planned

corrective actions

See the corrective action plan.

Finding 2013-003

Posting and Review of Journal Entries

Material weakness

Criteria

Insufficient internal controls over journal entries may fail to prevent or

detect a misstatement in the financial statements.

Condition

While obtaining an understanding of internal controls over journal entries it was noted that the City does not have a formalized segregation of duties policy, or a documented review and approval process with respect to journal

entries.

Context

We were unable to test controls over journal entries because we found them

to be inconsistently applied.

**Effect** 

Employees who have both custodial and record keeping responsibilities for the same asset creates a significant internal control weakness and provides the opportunity for fraud, misappropriation of assets, and inaccurate

postings to the general ledger.

Cause

The City does not have procedures in place to provide a consistent review of

journal entries posted to the accounting system.

Recommendation

We recommend that at the end of each month, all journal entries posted that month be printed out from the system and reviewed and approved by a management individual or contract accountant. The journal entries, along with the approval (signature or initials) should be filed and retained. Supporting documentation for each journal entry should also be attached to

provide the reason and/or explanation for the journal entry.

Views of responsible officials and planned

corrective actions

See the corrective action plan.

Finding 2013-004

Physical Count and Reconciliation of Fuel Inventory

Material weakness

Criteria

Regular and timely inventory reconciliations provide accurate balances for fuel inventory as well as allow for better tracking of fuel usage. The process of reconciling the inventory counts to the inventory recorded in the general ledger is essential to maintain sufficient control over inventory

management.

Condition

The City does not perform routine physical counts of fuel inventory.

## Schedule of Findings and Questioned Costs Year Ended June 30, 2013

Finding 2013-004 Physical Count and Reconciliation of Fuel Inventory, continued

Context During our audit it was noted that fuel inventory counts were not routinely

performed and that when they were performed, amounts were not

reconciled to the general ledger.

Effect This deficiency in internal control has the potential for allowing abuse

including fraud and other defalcation to exist and not be detected.

Cause The City does not have a policy of performing periodic physical inventory

counts and reconciliations.

Recommendation The City should establish policies and procedures to include monthly

physical inventory counts that are reconciled to the amount recorded in the

general ledger.

Views of responsible officials and planned

corrective actions See the corrective action plan.

Finding 2013-005 Airport Billings

Material weakness

Criteria Airport revenue should be recognized at the time services are provided.

Condition There are currently no internal controls in place over the recognition of

revenue or customer billings for lodging or meals at the Airport.

Context The City's revenues from lodging and meals totaled \$52,886 for the year

ended June 30, 2013, which was also the first year of the Airport's

operations.

Effect Customer billings records are not consistently maintained.

Cause Systems are not in place to properly record transactions for Airport lodging

and meals

Recommendation We recommend that all lodging and meals provided to customers be tracked

by the Airport Clerk and timely submitted to the City for invoicing and

recording to the general ledger.

Views of responsible officials and planned

corrective actions See the corrective action plan.

## Schedule of Findings and Questioned Costs Year Ended June 30, 2013

Finding 2013-006 Existence and Maintenance of Personnel Files

Significant deficiency

Criteria Adequate internal controls over payroll transactions are required for

accurate financial reporting and compliance with federal and state laws and

regulations regarding employment.

Condition The City does not have complete personnel files for all employees. Complete

personnel files should contain a personnel action form or other documentation of the authorized pay rate and job coding that is authorized

by a supervisor.

Context Personnel files with complete information do not exist for all employees.

Effect This is a serious weakness in the system of controls and has the potential for

allowing abuse including fraud and other defalcation to exist and not be

detected.

Cause The City only maintains personnel files for full-time employees, many of

which do not contain complete information.

Recommendation Complete and current personnel files should be established and maintained

for each employee.

Views of responsible officials and planned

corrective actions See the corrective action plan.

Finding 2013-007 Electric Enterprise Fund Revenue

Significant deficiency

Criteria Revenue for the Electric Enterprise Fund should be recognized at the time

the services are provided.

Condition Electric Enterprise fund customers purchase prepaid electricity cards.

Balances on these cards are typically very small and are reloaded

frequently.

Context The City records electric revenue at the time the cards are sold rather than

when the electricity is used.

Effect Revenues could be overstated or understated in any given year depending on

the unused balance on customer prepaid cards.

Cause The City does not accrue for unused balances on prepaid electricity cards.

Recommendation We recommend that the City obtain monthly usage reports and defer unused

balances to the subsequent period on an annual basis, at a minimum.

### Schedule of Findings and Questioned Costs Year Ended June 30, 2013

Finding 2013-007

Electric Enterprise Fund Revenue, continued

Views of responsible officials and planned

corrective actions

See the corrective action plan.

#### Section III - State Award Findings and Questioned Costs

Finding 2013-008

Reporting

7040050

Other matters, Material weakness

Agency

Alaska Energy Authority

Program Award No. Akutan Hydroelectric System Repair and Upgrade

7030003

Award Year FY 13

Agency

Alaska Energy Authority

Program

Akutan Geothermal Development Project

Award No.

Award Year FY 13

Criteria

The State of Alaska Audit Guide and Compliance Supplement for State Single Audits describes general and specific compliance requirements, which if not met, could have a material effect on the auditee's combined financial statements and/or state programs. Among those requirements, the compliance supplement applicable to each major program states that programs should submit reports on a timely basis, as specified in the grant

agreement.

Condition

Several reports were submitted late.

Ouestioned costs:

None noted

Context

During the audit, we identified 5 of the 11 submitted reports as being late for Award No. 7030003 and 4 of the 4 submitted reports as being late for

Award No. 7040050.

**Effect** 

The City is noncompliant with the reporting requirements.

Cause

Late submittals were primarily due to the external project managers not

submitting invoices to the City on a timely basis.

Recommendation

We recommend that the City implement a system of tracking report

submittal due dates and a process for obtaining required information from

the external project managers to facilitate timely submittals.

Views of responsible officials and planned

corrective actions

See the corrective action plan.

## Schedule of Prior Audit Findings Year Ended June 30, 2013

## State Award Findings and Questioned Costs

There was no prior year single audit, therefore there were no prior year audit findings.

### Corrective Action Plan Year Ended June 30, 2013

Name of Contact Person:

Bobby Jo Kramer, Finance Director, City of Akutan

Box 109

Phone: (907) 698-2228

Email: akutanfinance@gci.net

#### Financial Statement Findings

#### Finding 2013-001

#### Internal Control - Cash Disbursements

#### Planned Corrective Actions

The new Finance Manager was hired as of January 3, 2014, and has begun implementing standard office practices and procedures which are commonly utilized to maintain advanced authorization and correct coding parameters. An internal system for Purchase Requests is being developed and will be in place beginning April 30, 2014 that will require expenditures be documented and appropriate backup documents be kept in individual vendor files. The Finance Manager will be travelling to Akutan to insure compliance with the new system with the City Clerk, Utility Clerk and the Akun Airport Clerk. The former finance manager implemented standards for check handing and printing in sequence. Check signers no longer sign blank checks as of July 1, 2014.

Anticipated

Completion Date

2014 Q4

Finding 2013-002

Segregation of Duties - Cash

Planned Corrective Actions In FY2013, the bulk of the bank reconciliations to the general ledger were completed in the Anchorage office by the contract accounting assistant on a yearly basis. In the future, the bank and cash drawer reconciliations will be done monthly and will be performed by the Finance Manager and reviewed by the City Administrator who are not directly involved with cash handling.

Anticipated

Completion Date

May 1, 2014

Finding 2013-003

Posting and Review of Journal Entries

Planned Corrective Actions The new Financial Manager has begun working with the Accounting Assistant to implement accounting procedures that include a formal process of opening and closing the general ledger each month in order to review journal entries, make corrections, review and approve entries with accompanying approval initials. The General Journal Entry Binder will be kept in the Finance Manager office and utilizes a format that provide the reason and/or explanation for the journal entry. Grant deadlines and requirements are calendared in order to make sure the City does not miss deadlines.

### Corrective Action Plan Year Ended June 30, 2013

Finding 2013-003 Posting and Review of Journal Entries, continued

Anticipated

Completion Date May 1, 2014

Finding 2013-004 Physical Count and Reconciliation of Fuel Inventory

Planned Corrective Actions In FY2013, the City took its first steps toward the integration of four separate accounting systems. The last portion of this is expected to be completed in FY2014, which will allow staff to see, for the first time all entries regarding fuel purchases, sales, and interdepartmental usage in one place. City personnel have been tasked with taking monthly inventory counts, and with performing monthly reconciliations to the general ledger. With a new found understanding for the importance of this task, and an easier way to see all the general ledger activity in one place, management does not anticipate that this will be an ongoing issue.

Anticipated Completion Date

November 30, 2013

Finding 2013-005

**Airport Billings** 

Planned Corrective Actions A system to track airport revenue will be developed by the new Finance Manager which will include tracking of expenses and income. Customer billing procedures will be spelled out and the Finance Manager will train the City Clerk and the Akun Airport Clerk in proper Enterprise accounting management. The Airport Enterprise earnings will be tracked and reconciled against the general ledger.

Anticipated

Completion Date

June 30, 2014

Finding 2013-006

**Existence and Maintenance of Personnel Files** 

Planned Corrective Actions The former finance manager implemented procedures and practices for personnel files in the development and maintenance of personnel files for each employee of the City of Akutan by the City Clerk who is the main person responsible for file upkeep. The new Finance Manager will review the procedures and practices and refine them as needed to ensure proper and complete maintenance of the personnel files for all employees of the City.

Anticipated

Completion Date

September 30, 2013

### Corrective Action Plan Year Ended June 30, 2013

Finding 2013-007

**Electric Enterprise Fund Revenue** 

Planned Corrective Actions In order to address this issue, the City has changed its monthly meter reading policy to include the recording of the credit remaining on each customer's account as the customer's meter is read, and to reconcile the general ledger to the total of the balances. (The AMPY system which loads the credits on the cards does not currently have the ability to produce a report that shows the customers' balances as of a specific point in time, however, the meter at the customer's location does indicate the credit remaining.)

Anticipated Completion Date

December 31, 2013

#### State Award Findings

Finding 2013-008

Reporting

Planned Corrective Actions The new Finance Manager is in the process of revamping the grant financial reporting process for the City of Akutan, including: A) Having the Assistant Administrator work with external project managers to expedite financial and program reporting; and B) Scheduling the Accounting Assistant to prepare financial reports and reimbursement requests prior to the grant due dates.

Anticipated Completion Date

May 1, 2014



Tel: 907-278-8827 Fax: 907-278-5779 www.bdo.com 3601 C Street, Suite 600 Anchorage, AK 99503

March 27, 2014

City Council City of Akutan

Professional standards require us to communicate with you regarding matters related to the audit, that are, in our professional judgment, significant and relevant to your responsibilities in overseeing the financial reporting process. Our audit engagement letter dated August 5, 2013 outlined our plan for the audit of the financial statements of the City of Akutan (the City) as of and for the year ended June 30, 2013. That document included a summary of our overall objectives for the audit, and the nature, scope, and timing of the planned audit work.

This communication is intended to elaborate on the significant findings from our audit, including our views on the qualitative aspects of the City's accounting practices and policies, management's judgments and estimates, financial statement disclosures, and other required matters.

We are pleased to be of service to the City. Feel free to contact us to discuss matters that may be of interest to you and to answer any questions you might have.

Respectfully,

BDO USA, LLP

## Status of Our Audit

We have completed our audit of the financial statements as of and for the year ended June 30, 2013. Our audit was conducted in accordance with auditing standards generally accepted in the United States of America. This audit of the financial statements does not relieve management or those charged with governance of their responsibilities.

- The objective of our audit was to obtain reasonable not absolute assurance about whether the financial statements are free from material misstatements.
- The scope of the work performed was substantially the same as that described in our audit engagement letter.
- We have issued an unmodified opinion on the financial statements and released our report on March 27, 2014.
- All records and information requested by BDO were freely available for our inspection.
- Management's cooperation was excellent. We received full access to all information that we requested while performing our audit, and we acknowledge the full cooperation extended to us by all levels of City personnel throughout the course of our work.

# Independence Communication

Our engagement letter to you dated August 5, 2013 describes our responsibilities in accordance with professional standards and certain regulatory authorities with regard to independence and the performance of our services. This letter also stipulates the responsibilities of the City with respect to independence as agreed to by the City. Please refer to that letter for further information.

## **Results of Our Audit**

# ACCOUNTING PRACTICES, POLICIES, ESTIMATES, AND SIGNIFICANT UNUSUAL TRANSACTIONS

The following summarizes the more significant required communications related to our audit concerning the City's accounting practices, policies, estimates, and significant unusual transactions:

The City's significant accounting practices and policies are those included in Note 1 to the financial statements. These accounting practices and policies are appropriate, comply with generally accepted accounting principles and industry practice, were consistently applied, and are adequately described within Note 1 to the financial statements.

- The City adopted the following new GASB pronouncements in 2013:
  - GASB Statement 63, Financial Reporting of Deferred outflows of Resources, Deferred Inflows
    of Resources, and Net Position This statement required a reformatting of the Statement of
    Net Assets to the Statement of Net Position, established new reporting categories: deferred
    outflows and deferred inflows, and provides for the reporting of net position, rather than net
    assets.
  - o GASB Statement 65, *Items Previously Reported as Assets and Liabilities* This statement is a companion to GASB Statement 63 and clarified which items should be reported as deferred outflows and deferred inflows.
- There were no other changes in significant accounting policies and practices during 2013.

Significant estimates are those that require management's most difficult, subjective, or complex judgments, often as a result of the need to make estimates about the effects of matters that are inherently uncertain. The City's significant accounting estimates, including a description of management's processes and significant assumptions used in development of the estimates, are disclosed below:

#### Significant accounting estimates include:

Estimated Useful Life of Capital Assets (Depreciation) - The City maintains numerous capital assets including machinery, equipment, buildings and infrastructure. Assets are categorized by type and assigned estimate useful lives that vary from 5 years to 50 years, depending on asset type.

 We did not identify any significant or unusual transactions, or any transactions for which there was a lack of authoritative guidance.

# **Results of Our Audit**

#### CORRECTED AND UNCORRECTED MISSTATEMENTS

There were 18 adjusting entries recorded to the trial balance presented to us to begin the audit. This includes both auditor proposed and management adjustments. Among others, adjustments were made to the following accounts: Accrued leave, Transfers, Utilities and Fuel, Capital Assets and CWIP, Depreciation, Airport revenues, Accounts payable, Lease revenues.

Adjusting journal entries are included in the management representation letter attached to this report.

Management elected not to correct one identified misstatement related to accounts Lease liability to the Akutan Corporation. This uncorrected misstatement results in an overstatement of equity and understatement of expense in the amount of \$31,822. To our knowledge, there are no other uncorrected misstatements.

#### OTHER COMMUNICATIONS

The following items represent required audit communications:

- 1. Qualitative aspects of significant accounting policies and practices
  - We concur with the City's interpretation and application of generally accepted accounting principles and practices derived from the standards set by the Governmental Accounting Standards Board (GASB).
- 2. Our conclusions regarding significant accounting estimates
  - The nature of the City's operations reduces the need for numerous significant estimates within the accounting records. See previous comment about estimates above. We believe the City's estimates are reasonable in the circumstances.
- 3. Financial statement disclosures
  - To our knowledge all necessary disclosures have been included in the footnotes to the financial statements.
- 4. New accounting pronouncements
  - As noted on the previous page, in 2013 the City adopted GASB Statement 63 and GASB Statement 65. We concur with the City's decision to adopt this statement.
- 5. Alternative accounting treatments
  - We did not identify any accounting treatments that did not comply with generally accepted accounting principles and standards set by GASB.

# Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses.

We are required to communicate, in writing, to those charged with governance all material weaknesses and significant deficiencies that have been identified in the City's internal controls over financial reporting. The definitions of control deficiency, significant deficiency and material weakness follow:

Category	Definition
Deficiency in Internal Control	A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis.
Significant Deficiency	A deficiency or combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.
Material Weakness	A deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis.

In conjunction with our audit of the financial statements, we reported 8 material weaknesses and significant deficiencies. Our reports on internal control are included in the single audit section of the bound audit document and are not repeated in detail, herein. The general topics of these findings were as follows:

- Inconsistent application of City policy for cash disbursements
- Segregation of duties particularly cash controls
- Review and posting of journal entries
- Fuel inventory controls
- Airport billing controls
- Personnel and payroll support
- Electric fund revenue
- Grant reporting Alaska Energy Authority Grant

# **Other Required Communications**

Following is a summary of those required items, along with specific discussion points as they pertain to the City:

Requirement	Discussion Points
Significant changes to planned audit strategy or significant risks initially identified	There were several adjustments to the planned audit strategy, in response to the identification of audit journal entries and control findings. Primarily, these adjustments consisted of expanded testwork and/or closer review and working with management to identify the corrections.
Obtain information from those charged with governance relevant to the audit	There were no matters noted relevant to the audit, including, but not limited to: violations or possible violations of laws or regulations; risk of material misstatements, including fraud risks; or tips or complaints regarding the City's financial reporting that we were made aware of as a result of our inquiry of those charged with governance.
If applicable, nature and extent of specialized skills or knowledge needed related to significant risks	There were no specialized skills or knowledge needed, outside of the core engagement team, to perform the planned audit procedures or evaluate audit results related to significant risks.
Consultations with other accountants	We are not aware of any consultations about accounting or auditing matters between management and other independent public accountants. Nor are we aware of opinions obtained by management from other independent public accountants on the application of generally accepted accounting principles.
If applicable, departure from auditor's standard report	Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements.
	While our report discloses the omission of the required information, our opinions on the basic financial statements remain unmodified.
Disagreements with management	There were no disagreements with management about matters, whether or not satisfactorily resolved, that individually or in aggregate could be significant to the City's financial statements or to our auditor's report.
Significant difficulties encountered during the audit	There were no significant difficulties encountered in working with management during the audit. However, audit completion was delayed due to extra time required to research and resolve identified errors in the trial balance, and additional time required to write up the identified findings.
Representations requested from management	Please refer to the attached management representation letter.

# **Exhibits**

Representation Letter is attached.



March 27, 2014

BDO USA, LLP 3601 C Street, Suite 600 Anchorage, AK 99503

Ladies and gentlemen:

We are providing this letter in connection with your audits of the financial statements of City of Akutan, which comprise the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information as of June 30, 2013 and for the year then ended for the purpose of expressing an opinion as to whether the financial statements present fairly, in all material respects, the financial position, and changes in financial position of City of Akutan in conformity with accounting principles generally accepted in the United States of America. We confirm that we are responsible for the preparation and fair presentation in the financial statements of financial position, changes in net position, and cash flows in conformity with accounting principles generally accepted in the United States of America.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, as of the date of this representation letter, the following representations made to you during your audit:

- (1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated August 5, 2013, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America. We have included all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity.
- We have fulfilled our responsibility, as set out in the terms of the aforementioned audit engagement letter, for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- (3) The financial statements include all assets and liabilities under the entity's control.

- (4) We have made available to you all:
  - (a) Financial records, and related data and all audit or relevant monitoring reports, if any, received from funding sources, as agreed upon in the terms of the aforementioned audit engagement letter.
  - (b) Minutes of the meetings of directors and committees of directors that were held from July 1, 2012 to the date of this letter, or summaries of actions of recent meetings for which minutes have not yet been prepared.
- (5) There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in financial reporting practices.
- (6) There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements or schedule of expenditures of federal awards or schedule of state financial assistance. All financial statement misstatements relating to accounts and disclosures identified and discussed with us in the course of the audit (as listed in attachment A - "Schedule of Audit Adjustments") have been corrected, (except for those listed below under "uncorrected misstatements." In our opinion, the effects of not correcting such identified financial statement misstatements are, both individually and in the aggregate, immaterial to the financial statements. We have evaluated the propriety of the corrected misstatements based on a review of both the applicable authoritative literature and the underlying supporting evidence from our files and confirm our responsibility for the decision to correct them. We have evaluated the propriety of the corrected misstatements based on a review of both the applicable authoritative literature and the underlying supporting evidence from our files and confirm our responsibility for the decision to correct them.

Uncorrected misstatement:

Lease expense

\$31,822

Lease payable

\$31,822

Fund balance overstatement

\$31,822

- (7) In regards to the nonattest services: assistance drafting the financial statements, services performed by you, we have: (1) assumed all management responsibilities, (2) designated an individual (within senior management) with suitable skill, knowledge, or experience to oversee the services, (3) evaluated the adequacy and results of the services performed, and (4) accepted responsibility for the results of the services.
- (8) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud. We have no knowledge of any:
  - (a) Fraud or suspected fraud involving management or involving employees who have significant roles in internal control, whether or not perceived to have a material effect on the financial statements.
  - (b) Fraud or suspected fraud involving others where the fraud could have a material effect on the financial statements.

- (c) Allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, regulatory agencies, law firms, predecessor accounting firms, or other professionals, (except as follows:)
- (9) We have identified to you any previous audits, attestation engagements, and other studies related to the audit objectives, and whether related recommendations have been implemented.
- (10) We have no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or net asset balances.
- (11) The following, where applicable and material, have been properly recorded or disclosed in the financial statements:
  - (a) The identity of related parties and all related party relationships and transactions of which we are aware, including revenues, expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.
  - (b) Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances and line-of-credit or similar arrangements.
  - (c) Guarantees, whether written or oral, under which the City is contingently liable.
  - (d) Significant estimates and material concentrations known to management that are required to be disclosed. In that regard, all accounting estimates that could be material to the financial statements, including key factors and significant assumptions underlying those estimates, have been identified, and we believe the estimates are reasonable in the circumstances.
  - (e) The effects of all known actual or possible litigation, claims, assessments, and other liabilities or gain or loss contingencies that are required to be accrued or disclosed.
  - (f) Commitments, such as:
    - Major fixed asset purchase agreements;
    - More-than-one-year employment arrangements or contracts with suppliers or customers, or one-year-or-longer term leases;
    - Deferred compensation, bonuses, pensions plans, or severance pay; or
    - Pending sale or merger of all or a portion of the business or of an interest therein or acquisition of all or a portion of the business, assets or securities of another entity;
  - (g) For environmental clean-up obligations.

- (h) For closure and post-closure care costs associated with operation of the City of Akutan municipal solid waste landfill.
- (i) Participation in a public entity risk pool.

#### (12) There are no:

- (a) Violations or possible violations of budget ordinances, laws, and regulations (including those pertaining to adopting, approving, and amending budgets), and provisions of contracts and grant agreements (including the failure to file reports required by regulatory bodies (e.g., EPA, OCC, FDIC, DOL, Medicare, U.S. Customs Service, HIPAA, IRS, Dept. of Commerce, state and municipal authorities) when the effects of failing to file could be material to the financial statements) whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
- (b) Unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed.
- (c) Components of net position (net investment in capital assets; restricted; and unrestricted) and equity amounts are properly classified and, if applicable, approved.
- (13) Receivables recorded in the financial statements represent valid claims against debtors for sales or other charges arising on or before the statement of financial position date and have been appropriately reduced to their estimated net realizable value.
- (14) The City of Akutan has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- (15) We have complied with all aspects of contractual agreements, including debt covenants, that would have a material effect on the financial statements in the event of noncompliance.
- (16) No discussions have taken place with your firm's personnel regarding employment with the City of Akutan.
- (17) We are responsible for compliance with laws, regulations and provisions of contracts and grant agreements applicable to us and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts.
- (18) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.
- (19) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.

- (20) The financial statements properly classify all funds and activities.
- (21) All funds that meet the quantitative criteria in GASBS Nos. 34 and 37 for presentation as major are identified and resented as such and all other funds that are presented as major are particularly important to financial statement users.
- (22) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- (23) Revenues are appropriately classified in the statement of activities within program revenues, general revenues.
- (24) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- (25) Deposits and investment securities and derivative instruments are properly classified as to risk and are properly disclosed.
- (26) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated.
- (27) We have appropriately disclosed the City of Akutan's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for the purposes for which both restricted and unrestricted net position is available and have determined that net position is properly recognized under the policy.
- (28) With respect to state award programs:
  - (a) We are responsible for understanding and complying with, and have complied with, the requirements of *the* State of Alaska Audit Guide and Compliance Supplement for State Single Audits including requirements relating to the preparation of the Schedule of State Financial Assistance (SSFA).
  - (b) We have identified and disclosed to you all of our government programs and related activities subject to the State of Alaska Audit Guide and Compliance Supplement for State Single Audits, and included in the SSFA expenditures made during the audit period for all awards provided by state agencies in the form of grants, state costreimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.
  - (c) We acknowledge our responsibility for presenting the schedule of state financial assistance in accordance with the requirements of the State of Alaska Audit Guide and Compliance Supplement for State Single Audits, and we believe the SSFA, including its form and content, is fairly presented in accordance with the State of Alaska Audit Guide and Compliance Supplement for State Single Audits. The methods of measurement and presentation of the SSFA have not changed from those used in the prior period, and we have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the SSFA.

- (d) We are responsible for understanding and complying with, and have complied with in all material respects, the requirements of laws, regulations, and the provisions of contracts and grant agreements related to each of our state programs and have identified and disclosed to you the requirements of laws, regulations and the provisions of contracts and grant agreements considered to have a direct and material effect on each state program.
- (e) We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance requirements applicable to federal and state programs that provides a reasonable assurance that we are managing our state awards in compliance with laws, regulations and the provisions of contracts and grant agreements that could have a material effect on our state programs. We believe the internal control system is adequate and is functioning as intended. Also, subsequent to the date as of which compliance was audited, no changes have occurred in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies (including material weaknesses) in internal control over compliance as reported in the schedule of findings and questioned costs.
- (f) We have made available to you all contracts and grant agreements (including amendments, if any) and any other correspondence with federal and state agencies or pass-through entities relating to each major state program.
- (g) We have received no requests from a state agency to audit one or more specific programs as a major program.
- (h) We have complied, in all material respects, with the direct and material compliance requirements (except for noncompliance disclosed to you), including when applicable, those set forth in the State of Alaska Audit Guide and Compliance Supplement for State Single Audits relating to state awards and have identified and disclosed to you all amounts questioned and all known noncompliance with the direct and material requirements of state awards, including the results of other audits or program reviews.
- (i) We have disclosed to you any communications from grantors and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
- (j) We have disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, and internal and external monitoring that directly relate to the objectives of the compliance audit, including findings received and corrective actions taken from the end of the period covered by the compliance audit to the date of the auditor's report.
- (k) Amounts claimed or used for matching were determined in accordance with relevant guidelines in OMB Circular A-187, Cost Principles for State, Local, and Tribal Governments, and OMB's Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- (l) We have disclosed to you our interpretations of compliance requirements that have varying interpretations, if any.
- (m) We have made available to you all documentation related to compliance with the direct and material requirements, including information related to state program financial reports and claims for advances and reimbursements.
- (n) We have disclosed to you the nature of any subsequent events that provide additional evidence about conditions that existed at the end of the reporting period affecting noncompliance during the reporting period.
- (o) There are no known instances of noncompliance with direct and material compliance requirements that occurred subsequent to the period covered by the auditor's report.
- (p) State program financial reports and claims for advances and reimbursements are supported by the books and records from which the basic financial statements have been prepared, and are prepared on a basis consistent with the schedule of state financial assistance.
- (q) The copies of state program financial reports provided you are true copies of the reports submitted or electronically transmitted, to the respective state agency or pass-through entity, as applicable.
- (r) We have charged costs to state awards in accordance with applicable cost principles.
- (s) We are responsible for, and have accurately prepared, the summary schedule of prior audit findings required to be included by the State of Alaska Audit Guide and Compliance Supplement for State Single Audits, and we have provided you with all information on the status of the follow-up on prior audit findings by state awarding agencies and pass-through entities, including all management decisions.
- (29) We acknowledge our responsibility for the presentation of the individual and combining funds statements and schedules (the supplementary information) in accordance with generally accepted accounting principles, and we believe the supplementary information including its form and content, is fairly presented. The methods of measurement and presentation have not changed from those used in the prior period and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
- (30) In connection with any electronic presentation of the financial statements and your audit report thereon on our web site, we acknowledge that:
  - We are responsible for the preparation, presentation, and content of the financial statements in the electronic format.
  - If your audit report is presented on our web site, the full financial statements upon which you reported and to which you appended your signed report will be presented.

- We will clearly indicate in the electronic presentation on our web site the financial information that is subject to your audit report. We will clearly differentiate any information that may also be presented by us on or in connection with our web site that was contained in the published version of the financial statements and other supplementary information, but which is not part of the audited financial statements or other financial information covered by your audit report.
- We have assessed the security over financial statement information and the audit report presented on our web site, and are satisfied that procedures in place are adequate to ensure the integrity of the information provided. We understand the risk of potential misrepresentation inherent in publishing financial information on our web site through internal failure or external manipulation.
- Our web site, which contains the electronic financial statements, will advise the reader that such financial statements are presented for convenience and information purposes only, and while reasonable efforts have been made to ensure the integrity of such information, they should not be relied on. A copy of the printed financial statements will be provided on request.

To the best of our knowledge and belief, no events, including instances of noncompliance, have occurred subsequent to the statement of financial position date and through the date of this representation letter, as entered on the first page, that would require adjustment to or disclosure in the aforementioned financial statements or in the schedule of findings and questioned costs.

Very truly yours,

J**o**e Bereskin, Mayor

Hermann J. Scanlan, City Administrator

Bobby Oo Kramer, Finance Manager

Number	Name	Account No	Debit	Credit
AJE 1	Due To/From Other Funds	001-000-000-000-250 001	10,260.55	
AJE 1	Transfer To Electric Fund	001-000-900-000-955 001		10,260.55
AJE 1	Due To/From Other Funds	005-000-000-000-250 005		10,260.55
AJE 1	Accrued Leave	005-000-000-000-310 005	10,260.55	
AJE 1	Transfer From General Fund	005-000-000-000-790 005	10,260.55	
AJE 1	Salaries	005-000-000-000-800 005		10,260.55
	To adjust accrued leave - Adjustment identified by auditors and i			
AJE 2	Due To/From Other Funds	001-000-000-000-250 001		6,231,23
AJE 2	Transfer To Electric Fund	001-000-900-000-955 001	6,231.23	0,201.20
AJE 2	Fuel Inventory	005-000-000-000-200 005	4.967.52	
AJE 2	Due To/From Other Funds	005-000-000-000-250 005	1,007.02	11,198.75
AJE 2	Due To/From Other Funds	005-000-000-000-250 005	6,231.23	11,100.70
AJE 2	Due To/From Other Funds	005-000-000-000-250 005	0,201120	1,190.00
AJE 2	Transfer From General Fund	005-000-000-000-790 005		6,231.23
AJE 2	Utilities - Fuel	005-000-000-000-851 005		6,577.19
AJE 2	Utilities - Fuel	005-000-000-000-851 005	11,198.75	-,
AJE 2	Utilities - Fuel	005-000-000-000-851 005	1,190.00	
AJE 2	Diesel	005-000-000-000-856 005	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	4,967.52
AJE 2	Diesel	005-000-000-000-856 005	6,577.19	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
AJE 2	Due To/From Other Funds	011-000-000-000-250 011	11,198.75	
AJE 2	Due To/From Other Funds	011-000-000-000-250 011	1,190.00	
AJE 2	Interdepartmental Sales	011-000-000-000-722 011		11,198.75
AJE 2	Interdepartmental Sales	011-000-000-000-722 011		1,190.00
	To record inventory for the hydro tank, and to record interdepartmental s	sales		
AJE 3	Due To/From Other Funds	005-000-000-000-250 005		6,821.65
AJE 3	Utilities - Fuel	005-000-000-000-851 005	6,821.65	0,021.00
AJE 3	Due To/From Other Funds	011-000-000-000-250 011	6,821.65	
AJE 3	Interdepartmental Sales	011-000-000-000-722 011	0,021.00	6,821.65
	To record Feb fuel delivery to electric utility per ticket # 231081			
AJE 4	Equipment	005-000-000-000-291 005	126,519.38	
AJE 4	Service Lines	005-000-000-000-292 005	308,923.69	
AJE 4	Construction in Progress	005-000-000-000-296 005	000,020.00	382,985.70
AJE 4	Outside Services	005-000-000-000-820 005		54,761.42
AJE 4	Equipment	005-000-000-000-858 005	2,304.05	0 1,1 0 11 12
	To correct electric CIP and capitalize secondaries upgrade and m	eter bases		

Number	Name	Account No	Debit	Credit
<b>AJE</b> 5 AJE 5	Accumulated Depreciation Depreciation	005-000-000-000-295 005 005-000-000-000-867 005	8,287.13	8,287.13
	To record depreciation on 2013 additions			
AJE 6 AJE 6	Due To/From Other Funds Transfer To Electric Fund	001-000-000-000-250 001 001-000-900-000-955 001	44,170.24	44,170.24
AJE 6	Due To/From Other Funds	005-000-000-000-250 005		44,170.24
AJE 6	Transfer From General Fund	005-000-000-000-790 005	44,170.24	
	To adjust electric transfers after CIP adjustment and depreciation			
PBC 1 PBC 1	Grants receivable Denali Commision Grant	001-000-000-000-154 001 001-000-000-000-736 001	175.71	175.71
	To adjust Denali Commission receivable			
PBC 2 PBC 2 PBC 2	Airport Receivable Lodging Sales Meals Sales	001-000-083-000-116 001 001-000-083-000-731 001 001-000-083-000-732 001	20,158.80 6,021.45	26,180.25
	To adjust airport receivables to estimated actual collectable			
PBC 3 PBC 3	Fuel Inventory Diesel	011-000-000-000-200 011 011-000-024-000-856 011	4,446.80	4,446.80
1000	Correct error in calculating fuel balances	011-000-024-000-000-011	4,440.00	
PBC 4 PBC 4	Accounts Receivable Fuel	011-000-000-000-100 011 011-000-000-000-104 011	139.60	139.60
	To correct gas receivable			

Number	Name	Account No	Debit	Credit
PBC 5	Due To/From Other Funds	001-000-000-000-250 001		605.28
PBC 5	Due To/From Other Funds	001-000-000-000-250 001		1,382.50
PBC 5	Utilities - Electricity	001-000-003-000-850 001	320.42	1,002.00
PBC 5	Utilities - Fuel	001-000-003-000-851 001	592.50	
PBC 5	Utilities - Electricity	001-000-004-000-850 001	198.35	
PBC 5	Utilities - Electricity	001-000-005-000-850 001	13.44	
PBC 5	Utilities - Electricity	001-000-005-000-850 001	73.07	
PBC 5	Utilities - Fuel	001-000-006-000-851 001	790.00	
PBC 5	Due To/From Other Funds	005-000-000-000-250 005		68.6
PBC 5	Due To/From Other Funds	005-000-000-000-250 005	1,768.96	
PBC 5	Due To/From Other Funds	005-000-000-000-250 005		17,656.50
PBC 5	City Owned Electric	005-000-000-000-724 005		1,768.9
PBC 5	Utilities - Electricity	005-000-000-000-850 005	68.64	
PBC 5	Utilities - Fuel	005-000-000-000-851 005	17,656.50	
PBC 5	Due To/From Other Funds	010-000-000-000-250 010		573.3
PBC 5	Due To/From Other Funds	010-000-000-000-250 010		395.0
PBC 5	Utilities - Electricity	010-000-020-000-850 010	573.33	
PBC 5	Utilities - Fuel	010-000-020-000-851 010	395.00	
PBC 5	Due To/From Other Funds	011-000-000-000-250 011		121.4
PBC 5	Due To/From Other Funds	011-000-000-000-250 011	20,342.50	
PBC 5	Interdepartmental Sales	011-000-000-000-722 011	101.15	20,342.5
PBC 5	Utilities - Electricity	011-000-024-000-850 011	121.45	400.0
PBC 5	Due To/From Other Funds	012-000-000-000-250 012		400.2
PBC 5	Due To/From Other Funds	012-000-000-000-250 012 012-000-028-000-850 012	400.26	158.0
PBC 5	Utilities - Electricity	012-000-028-000-850 012	400.26 158.00	
PBC 5 PBC 5	Utilities - Fuel Due To/From Other Funds	050-000-000-000-250 050	136.00	750.5
PBC 5	Utilities - Fuel	050-000-000-000-851 050	750.50	750.5
	To book May and June City use of electric and fuel			
PBC 6	Due To/From Other Funds	001-000-000-000-250 001		600.6
PBC 6	Due To/From Other Funds	001-000-000-000-250 001		1,054.0
PBC 6	Utilities - Electricity	001-000-003-000-850 001	328.17	
PBC 6	Utilities - Fuel	001-000-003-000-851 001	264.00	
PBC 6	Utilities - Electricity	001-000-004-000-850 001	30.75	
PBC 6	Utilities - Electricity	001-000-004-000-850 001	83.37	
PBC 6	Utilities - Fuel	001-000-005-000-851 001	395.00	
PBC 6	Utilities - Fuel	001-000-005-000-851 001	395.00	
PBC 6	Utilities - Electricity	001-000-009-000-850 001	158.37	
PBC 6	Due To/From Other Funds	005-000-000-000-250 005	4.704.74	57.2
PBC 6	Due To/From Other Funds	005-000-000-000-250 005	1,734.71	44.000.0
PBC 6	Due To/From Other Funds	005-000-000-000-250 005		11,830.2
PBC 6	City Owned Electric	005-000-000-000-724 005	57.00	1,734.7
PBC 6	Utilities - Electricity	005-000-000-000-850-005	57.20	
PBC 6	Utilities - Fuel	005-000-000-000-851 005	11,830.25	559.4
PBC 6	Due To/From Other Funds Utilities - Electricity	010-000-000-000-250 010 010-000-020-000-850 010	559.44	339.4
PBC 6	Due To/From Other Funds	011-000-000-000-250 011	333.44	101.4
PBC 6 PBC 6	Due To/From Other Funds  Due To/From Other Funds	011-000-000-000-250 011	13,279.25	101.4
PBC 6	Interdepartmental Sales	011-000-000-000-230 011	10,210.20	13,279.2
PBC 6	Utilities - Electricity	011-000-004-000-850 011	101.42	10,273.2
PBC 6	Due To/From Other Funds	012-000-000-000-250 012	101.42	415.9
PBC 6	Utilities - Electricity	012-000-028-000-850 012	415.99	
PBC 6	Due To/From Other Funds	050-000-000-000-250 050	710.00	395.0
PBC 6	Utilities - Fuel	050-000-000-000-851 050	395.00	000.0
	To continue alastic and fool			
	To post June electric and fuel			

Number	Name	Account No	Debit	Credit
PBC 7	Due To/From Other Funds	001-000-000-000-250 001		451,939.76
PBC 7	Transfer To Dock & Skiff Moorage	001-000-900-000-951 001	130,750.88	
PBC 7	Transfer To Water & Sewer	001-000-900-000-954 001	64,554.28	
PBC 7	Transfer To Electric Fund	001-000-900-000-955 001	256,634.60	
PBC 7	Due To/From Other Funds	005-000-000-000-250 005	256,634.60	
PBC 7	Transfer From General Fund	005-000-000-000-790 005	04.554.00	256,634.6
PBC 7 PBC 7	Due To/From Other Funds Transfer From General Fund	010-000-000-000-250 010 010-000-000-000-790 010	64,554.28	64 55 4 9
PBC 7	Due To/From Other Funds	012-000-000-000-790 010	130,750.88	64,554.2
PBC 7	Transfer From General Fund	012-000-000-000-790 012	130,730.88	130,750.8
	To adjust transfers			
PBC 8	Due To/From Other Funds	001-000-000-000-250 001		1,145.5
PBC 8	Transfer to Daycare Facility	001-000-900-000-961 001	1,145.50	
PBC 8	Due To/From Other Funds	050-000-000-000-250 050	1,145.50	
PBC 8	Transfer From General Fund	050-000-000-000-790 050		1,145.5
	To correct daycare after recording fuel expense			
PBC 9	Due To/From Other Funds	001-000-000-000-250 001	109,728.85	
PBC 9	Transfer to Creek Hydroelectric Fund	001-000-900-000-960 001	103,720.00	109,728.8
PBC 9	Due To/From Other Funds	038-000-000-000-250 038		109,728.8
PBC 9	Transfer From General Fund	038-000-000-000-790 038	109,728.85	
	To use fund balance previously transfered in instead of doing a current y	ear transfer in Town Creek		
PBC 10	Due To/From Other Funds	001-000-000-000-250 001		27,885.0
PBC 10	Due To/From Other Funds	001-000-000-000-250 001	44.004.00	2,332.7
PBC 10 PBC 10	Due To/From Other Funds Transfer To Cable	001-000-000-000-250 001	44,031.00	
PBC 10	Transfer To Cable Transfer To Fuel & Gas	001-000-900-000-952 001 001-000-900-000-953 001	2,332.72 27.885.00	
PBC 10	Transfer to Geothermal	001-000-900-000-933 001	27.003.00	44,031.0
PBC 10	Due To/From Other Funds	011-000-900-000-902 001	27.885.00	44,031.0
PBC 10	Transfer From General Fund	011-000-024-000-790 011	27,003.00	27,885.0
PBC 10	Due To/From Other Funds	013-000-000-000-250 013	2,332.72	27,000.0
PBC 10	Transfer From General Fund	013-000-000-000-790 013	2,002.72	2,332.7
PBC 10	Due To/From Other Funds	037-000-000-000-250 037		44,031.0
PBC 10	Transfer From General Fund	037-000-000-000-790 037	44,031.00	,00
	To adjust transfers			
PBC 11	Accounts Payable	001-000-000-000-300 001		47,733.0
PBC 11	Trident Lease Parcel A	001-000-000-000-300 001		15,911.0
PBC 11	Rent	001-000-012-000-728 001	47,733.00	15,311.0
PBC 11	Transfer To Dock & Skiff Moorage	001-000-900-000-951 001	15,911.00	
PBC 11	Trident Lease Parcels	012-000-000-000-728 012	15,911.00	
PBC 11	Transfer From General Fund	012-000-000-000-790 012		15,911.0
	To reclass cash receipt from fund 12 to fund 01, and to record lease liability	y for FY10, FY12, and FY13		

City of Akutan, Alaska Adjusting Journal Entries Date: 7/1/2012 To 6/30/2013

Number	Name	Account No	Debit	Credit	
PBC 12	General Checking Bank Account	001-000-000-000-010 001		5,042.24	
PBC 12	Warehouse Rental	001-000-000-000-709 001	1,437.24		
PBC 12	Rentals	001-000-000-000-712 001	3,600.00		
PBC 12	Meals Sales	001-000-083-000-732 001	5.00		
	To adjust for the outstanding deposit amount recorded in two bank reconciliations. (General Checking, and City Cash Account)				